

Meersbrook Park Sheffield Green Flag Management Plan 2012 - 2017



"To encourage increased educational and recreational use, enhance and preserve the historic features and views, whilst promoting sustainability and biodiversity within the park."

MEERSBROOK PARK

Management & Maintenance Plan

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MEERSBROOK PARK SHEFFIELD

Management & Maintenance Plan

Part A – The Plan

A1 INTRODUCTION

A1.1. Purpose of the Management & Maintenance Plan

Meersbrook Park is one of Sheffield's oldest and most important historic parks. This Management and Maintenance Plan has been developed to ensure that the park's historical landscape is protected and managed, whilst the modern day needs of park users are met.

The Management and Maintenance Plan has been designed to reflect the specific needs of Meersbrook Park and to ensure the appropriate management and maintenance regimes are implemented. It has been compiled to provide a comprehensive approach to the management and maintenance today, and in the future, and contribute towards the strategic and service objectives of the Parks and Countryside Service.

The Plan covers all aspects of the site, including horticulture, arboriculture, structures, facilities, events, and activities, whilst keeping the heritage of the park as its primary focus. It has been written in accessible and "hands-on" style and has been designed to meet the criteria set out for a Green Flag Award submission.

It is a dynamic document that guides the Parks and Countryside staff and all those involved in achieving the vision for Meersbrook Park. It will be reviewed each year to enable feedback from park staff, users and stakeholders to be fed into the management of the park and to ensure that any changes in Council policy and legal requirements are addressed.

A1.2. Remit of this Plan

The remit of the Plan is wide ranging and seeks to guide the park forward, setting out strategies to ensure a successful and sustainable future, both in terms of the management and the maintenance of the park.

In order that the Plan achieves its goal, there are a number of aims, detailed below:

- To develop a framework to allow for Meersbrook Park to be managed and maintained in a manner that will safeguard its heritage, cultural and social values.
- To clearly define the roles and responsibilities of those who will be maintaining and managing Meersbrook Park.
- To act as a central information source for the park, and one which will be updated on a regular basis.
- To monitor improvements to site management & customer service in accordance with the Green Flag criteria.

A1.3. Outcome of the Plan

The Management and Maintenance Plan for the park will be considered a success if it meets the following aims:

- That the management and maintenance of Meersbrook Park meets the expectations of the stakeholders and wider community.
- That Meersbrook Park provides a safe and attractive public park for formal and informal leisure and recreation.
- That the facilities in Meersbrook Park remain accessible to all, whilst protecting its historical features and landscape for future generations.
- That Meersbrook Park, the Walled Garden and Bishops House Museum work together to provide an educational experience for all users of the park and its facilities.
- That Meersbrook Park achieves and maintains Green Flag Status.

A1.4. Period covered by the Plan

The Meersbrook Park Management and Maintenance Plan will cover a period of up to 5 years. This covers the requirement for a Green Flag management plan.

A2. PRODUCING THE PLAN

A2.1. Development of the Plan

The site is owned by Sheffield City Council and is managed by the Parks and Countryside Service. As a busy and vibrant site, a management plan was developed to reflect the needs and aspirations of the park stakeholders.

A2.2. People Involved in Preparing the Plan

The development of Meersbrook Park involved consultation with a number of individuals and representatives of interest groups from within the local authority and from external stakeholder groups over a considerable period of time. The proposals for the park were shaped by comments and input received at public events and through more focused sessions with the Meersbrook Park Users Trust and the operational staff of Parks and Countryside (P&C).

The Management and Maintenance Plan has built on this work. A group included relevant representatives from the Parks and Countryside Section, Rangers Section, Trees and Woodlands, Premises and Assets and other members of the Meersbrook Park Users Trust.

The Management and Maintenance Plan working group comprises of the following core members:

- Mark Lowe District - Parks Officer (South)
- Andy Mumford - Area Parks Officer (South)
- David Jack - Property & Facilities
- Jerry Gunton - Community Tree Manager
- Members from Meersbrook Users Trust
- Meersbrook Park Bowling Club

A2.3. Consultation

Good consultation practices and communication are key aspect of a successful Plan. To ensure all stakeholders' needs have been considered, and the wider views of the community and users are addressed to create a holistic approach to the management and maintenance of the site.

A2.4. Vision for the Park

The contributors involved in the production of this Plan proposed the following vision for Meersbrook Park, which has been agreed by the various stakeholders:

"To encourage increased educational and recreational use. Enhance and preserve the historic features and views, whilst Promoting sustainability and bio-diversity within the park."

A2.5. Reviewing the Plan

It is important that the Management and Maintenance Plan is a 'living document' and that it is regularly updated with information that will affect the management of the park. In accordance with good practice the Plan will be regularly reviewed every 12 months by the Park Manager, Officers, Park staff and stakeholders.

We will review future developments in conjunction with key stakeholders at local level group meetings. These reviews of developments will take place using the following process:

- Consultation with staff and services on the contents of the Plan
- Individual services and staff will be consulted to assess whether the intentions of the Plan are realistic, i.e. does it happen in practice

The intention is that the review process will be short, so that the Plan is kept up to date. The Plan will be produced in a manner which allows relevant sections to be removed, replaced or inserted as needed.

A2.6. Political and Community Support

A2.6.1. Locality Management

In July 2013, the Cabinet agreed a new approach to 'Engaging and Involving Communities', which will be more ward focused.

A2.6.2. New Model

The new model has four key principles:

- Councillors as Community Leaders for their ward
- Prioritising resources to greatest areas of need
- Developing effective partnership working
- Enabling communities to help themselves

A2.6.3. New Arrangements

The new arrangements will:

- Develop ward plans that capture local priorities

- Maintain the 7 Service Delivery Areas (consisting of 4 wards) to build on previous partnership working
- Create 7 Local Area Partnerships (led by a local Councillor) that will tackle 3 or 4 key priorities that affect a number of wards within the Area

A2.6.4. Local Area Partnerships (LAPs)

Sheffield wards will remain grouped into seven Service Delivery Areas, each made up of four wards. Each Area has a Local Area Partnership, which will encourage partnership work between Councillors, the public sector, the private sector and the voluntary, community and faith sector.

A2.6.5. The LAPs

- Are led by the Local Area Partnership (LAP) Chair – a Councillor
- Involve the other 3 lead ward Councillors for that Area
- Have 3 or 4 key priorities for that Area that will:
 - Contribute/complement priorities within the ward plans
 - Improve/integrate service delivery
 - Increase community resilience (i.e. helping people to help themselves)
- Will utilise a workshop and Task and Finish group approach
- Have a membership that will reflect priority issues identified in each Area
- Are supported by Directors and Assistant Directors from across the Council – ‘Lead Council Officers’

The Meersbrook Park Users Trust have been a cornerstone of efforts to improve the park and ensure that the site will continue to be developed for the people of Sheffield.



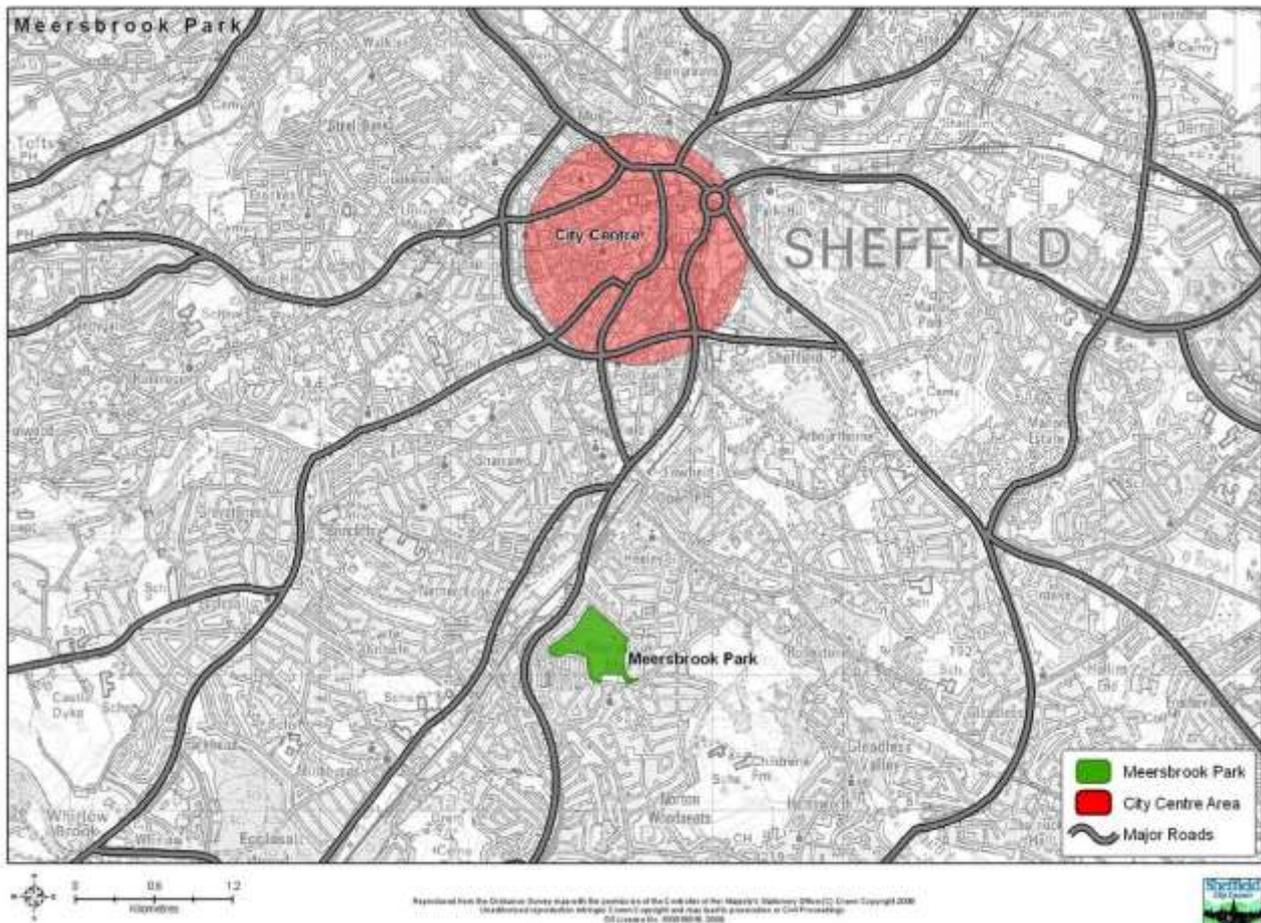
Woodland in Meersbrook Park

A3. THE PARK

A3.1 Location

Meersbrook Park is situated 4 kilometres south of Sheffield city centre. The park lies in an area generally known as Meersbrook. The west side of the park is adjacent to Chesterfield Road, the A61, which is one of the principal routes into the city from the south.

For drivers using a sat nav system the post code is S8 9FL

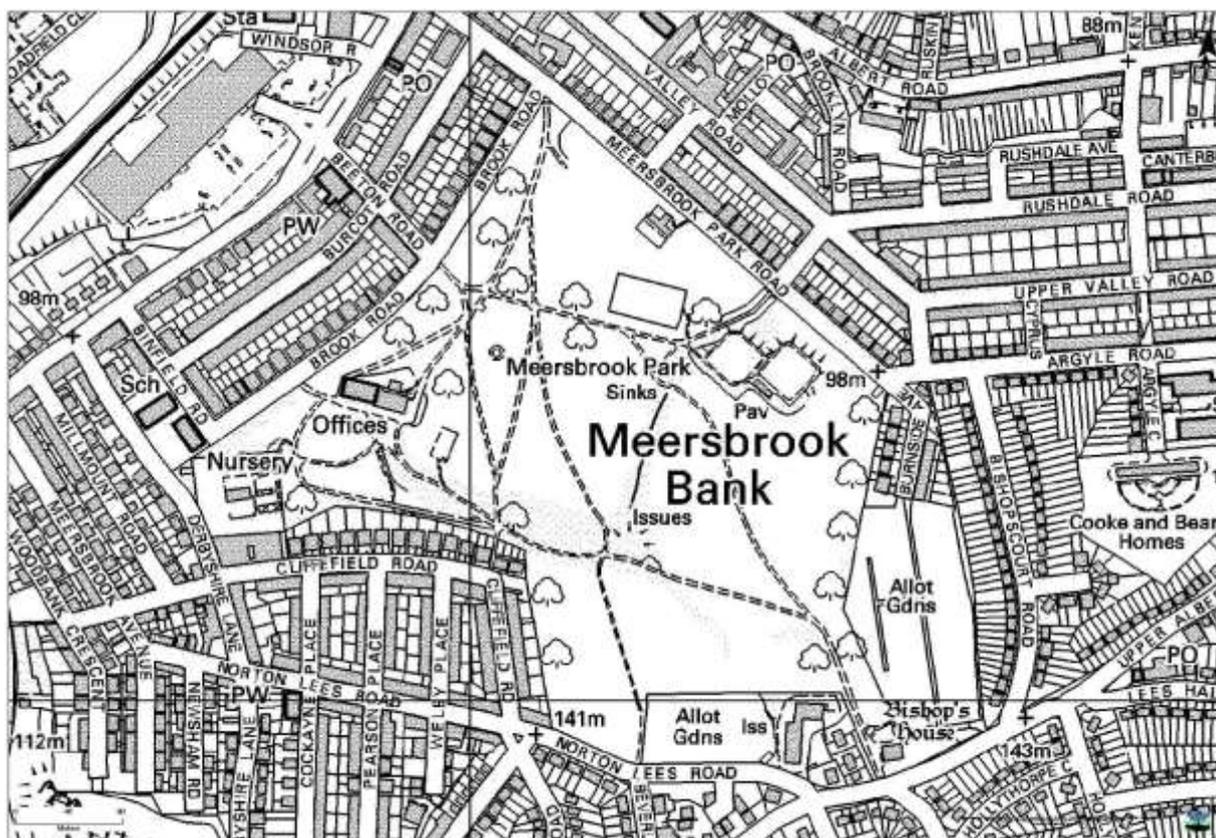


A3.2 Local Context

The Surrounding Area

Meersbrook Park lies in a heavily built-up area of the city. Two schools are within walking distance. It is close to many established retail facilities and bounded on the south east side by allotments.

The wider surrounding area is densely populated with the residential areas of Woodseats, Abbeydale, and Norton Lees lying to the south, west and east respectively. This fact emphasises that the use of the park is dominated by local communities, schools and cyclists, as part of their commute to work and the city centre.



A3.3. General Description

Meersbrook Park covers approximately 17.845 hectares. Meersbrook Park is a typical municipal park, well known for commanding views over the city. It has a large amount of mature woodlands, incorporating woodland walks.

The park woodland lies on a relatively steep north west facing slope and can be characterised into two distinct types, 19th century plantation and young broadleaf woodland. The woodland covers an area of 1.9 hectares with 60% being 19th century plantation of mature broadleaves. The remainder being young mixed broadleaf woodland planted in the early nineties and joined to the existing mature woodland.

19th century plantation consists of even aged mature Sycamore and Ash, with occasional Lime and Rowan. The shrub layer is poorly developed with mainly Elder with occasional Holly and Hawthorn. In general, advance regeneration is limited, but where the canopy is open seedling trees are present in small numbers.

Young plantation, consisting of 15 year old mixed broadleaf. Generally, the canopy is dense with a wide variety of species, dominated by Birch, Cherry, and Rowan, Oak and Field Maple. The understory is sparse and consists mainly of Hazel, Hawthorn and Elder. A small section of this wood adjacent to the footpath has recently been thinned to create a more open canopy and glade.

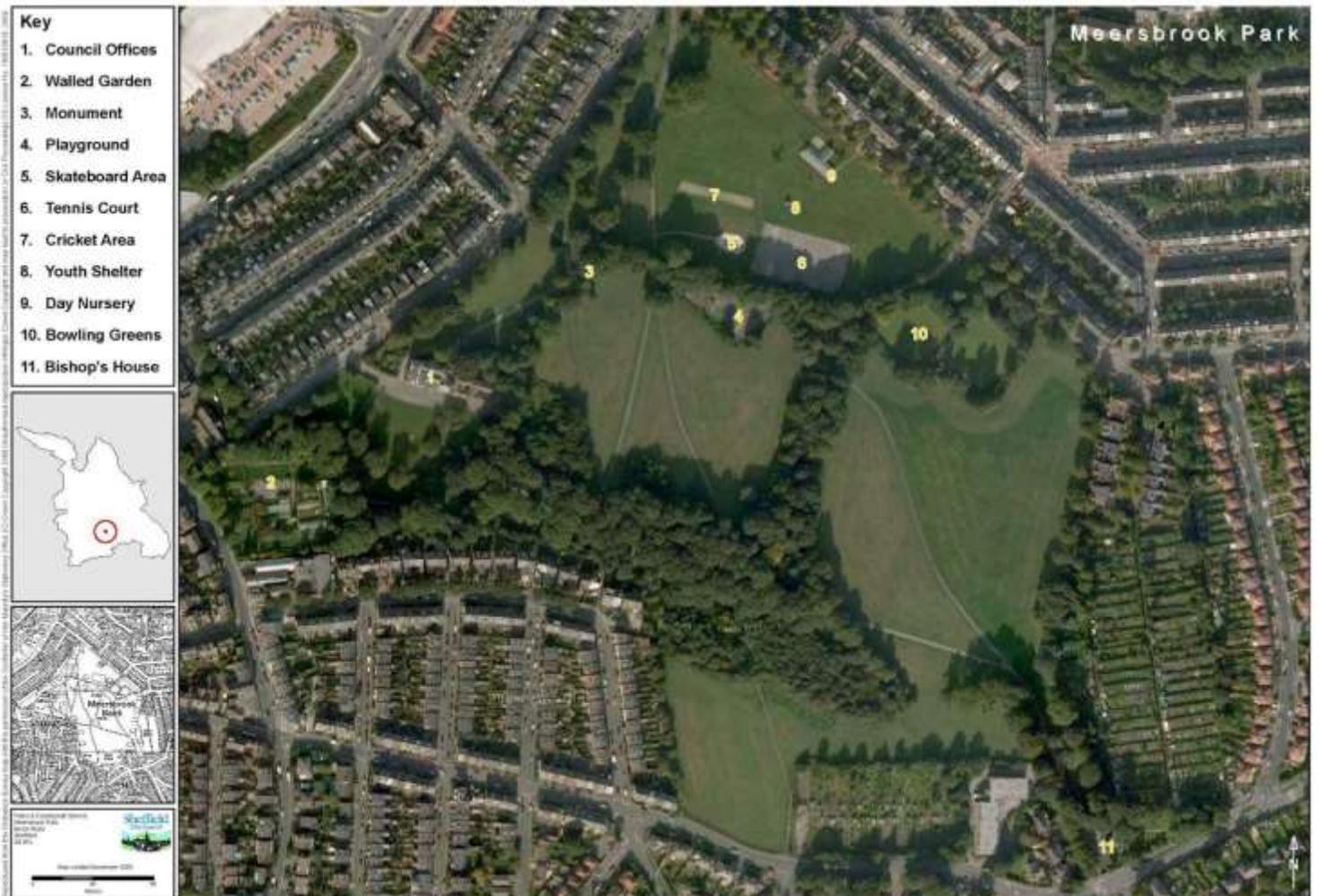
Meersbrook Park houses a wide range of recreational activities. Bowling greens, tennis court/MUGA, playground, basketball facilities and skate park offer 'something for everyone'.

Meersbrook Park is a popular oasis in a very busy area of the city for a range of people seeking informal recreation, activities and relaxation including those working in the area, local residents and city visitors.

The park sweeps down from Bishops' House Museum to the main young people's activity area.

The park and museum are a popular destination for schools. The museum is the best preserved timber house in Sheffield.

The main access point for vehicles is located off Brook Road.



Bishops' House Museum

A3.4. Site Statistics

Name of Site:	MEERSBROOK PARK
Address:	Meersbrook Park, Brook Road, Sheffield, S8 9FL
Location:	4 kilometres south of the city centre
Grid ref:	SK354843
Size of whole site:	14.845 hectares
Site Owner	Sheffield City Council (SCC)
Site Management:	Sheffield City Council (SCC) Parks and Countryside Service
Designations	<ul style="list-style-type: none"> a) The Park is designated as a Victorian municipal park. b) Parks and Countryside Service listed as a District Park. c) Locally listed on the UDP Schedule of Historic Parks. d) The Meersbrook Park Head Office, formerly known as the Ruskin Museum is listed as Grade II by English Heritage, the park contains Bishops' House Museum which is a Grade II* listed building.
Constraints:	<ul style="list-style-type: none"> a) Sheffield City Council Byelaws with respect to Pleasure Grounds. b) Bishops' House Museum Lease c) Walled Garden licence d) Community Pavilion lease agreement e) Bowling Green's Self-Managed and Maintained Agreement

A3.5. Topography and Geology

Meersbrook Park is located on one of Sheffield's seven hills. It offers unparalleled panoramic views across the city, with a height of 453ft above sea level.

The topography lends itself to winter sports activities including sledging, skiing and snowboarding.

The site slopes up from the junction of Brook Road and Meersbrook Park Road at the north of the site, to Norton Lees Road in the south. There is a small stream which follows the ravine in the centre of the site, and a number of wet flushes and springs which drain down the slope. This has led to the formation of marsh grassland habitat at the bottom part of the slope. The underlying geology is Pennine lower coal measure formation, mudstone, siltstone and sandstone and Greenmoor sandstone.

A3.6. Landscape Character

Meersbrook Park is a typical Victorian municipal park. The park was originally the grounds to Meersbrook Hall. Following acquisition in 1886 the park provided much needed breathing and recreational space in a rapidly expanding part of town. One of the main features was a broad promenade walk called the Avenue, where people could promenade in their Sunday best. The Avenue was situated above the hall affording excellent views across the city.



The Rosary was a small ornamental Rose Garden that could be viewed from above from the elevated position of the Avenue. The Westran fountain was unveiled on 5th August 1891. An elaborate monument, the fountain consisted of a bronze bowl and pipe, the latter discharging four jets of water into cups.

The bandstand situated just above the fountain was for sometime a focus of enjoyment and social activity, such as Whitsuntide sings. The bandstand was removed on 11th February 1958.

At the south east corner of the park, at the highest point, is Bishops' House Museum, it is the most complete example of a timber framed house in Sheffield. The house dates from the 1500's and is a Listed Grade II* building.



A3.7. History & Development

BISHOPS' HOUSE MUSEUM

Bishops' House is the best preserved timber-framed house in Sheffield. It was built around 1500 and is tucked away at the top of Meersbrook Park. Bishops' House typifies the development of the smaller English domestic house in the 16th and 17th centuries.

Inside, the house retains many of its original features and looks just as it would have done in the 17th century, giving a tantalising flavour of Stuart England. The Great Parlour is restored as a typical dining room and the first floor chamber contains the original bedroom furniture and fittings listed in a 17th century inventory of contents.

Many different families have lived in the house over the years, but the first owners remain a mystery. There is a story that the house was built for two brothers, John and Geoffrey Blythe who went on to become Bishops, but there is no evidence that Bishops' House was their home.

The first known resident of Bishops' House was William Blythe, a Yeoman Farmer and scythe manufacturer whose initials, and the date 1627, are carved in the oak panelling in the Hall. He made a number of improvements to the house before the outbreak of the Civil War in 1642. These included inserting a floor above the hall, installing fireplaces in the parlour and chamber above, and adding new windows. Later the building was extended with two more rooms, a cellar and an improved staircase.

The last Blythe to live in Bishops' House was Samuel. After he died in 1753 his son sold the house to William Shore. The house was then let to a tenant farmer and his labourer and the building was divided into two self-contained dwellings.

In 1886 the property passed to the Corporation (now Sheffield City Council) and until 1974 Recreation Department employees lived in the house. In 1976 Bishops' House was restored and opened as a museum

Meersbrook Hall (Head Office)

Meersbrook Hall was built in 1760; it was designed by William Fairbanks as the residence of Benjamin Roebuck, a prosperous merchant from the locally famous Roebuck family. The estate became the property of the Shore family and the family of Mr William Pashley Milner JP until 1885. The estate then passed to a syndicate of London Stockbrokers, the Lands Allotment Company Limited. At first, forty acres or more was considered by the corporation as suitable for a public park. Concern was expressed that the whole estate would be built upon if the Corporation did not acquire some part of it. After much discussion the corporation acquired 37 acres of land in 1886 for the sum of £7,500, with additional acquisitions in 1928 and 1964. The corporation had also purchased the large kitchen garden adjoining the house. This was found to contain hot and green houses and fruit trees. This area is now known as the Walled Garden.

On the 15th April 1890 Meersbrook Hall was opened by the Earl of Carlisle as the Ruskin Museum, housing the Ruskin Collection. The park and museum were extremely popular with recordings of over 61,000 people visiting between 1891 and 1892. In contrast, in 1953 due to the decline in visitor numbers, the Ruskin Collection was moved to the Sheffield City Museum and Art Gallery. In March 1960 it was agreed that the central office staff of the Parks Department be allowed to temporarily use the building as office space.

Recreational uses included football, often played at the bottom of the park, and tennis, popular in the 1900s, on the red shale courts at the bottom of the park. These were replaced by four new

tarmac tennis courts in January 1960. The two bowling greens were opened in 1907 and 1910 and in 1928 a new bowls and tennis pavilion was opened.



Meersbrook Community Building

This pre-fabricated temporary building was constructed in the early 1940's, and we believe it was used as a day nursery during the war, possibly to help free up a female work force to work in factories and on allotments to aid the war effort.

After the war the community building was given free of charge to Sheffield City Council who continued to use it as a day nursery.

In the 1960's we think the building was even used for a short period as a junior school, to help cope with the post-war baby boom.

In July 1974 the community building was re-opened as 'Meersbrook Park Social Centre' which was home to the 'park veterans club', providing social activities for the elderly.

The building is currently used by a number of community groups and social enterprises and is still fulfilling its original purpose, to provide accessible child care for the local community. The building is now managed by the Community Buildings Team.

• Sheffield Park Regeneration Strategy (1993/1999)

Sheffield's Park Regeneration Strategy is the long-term plan for the regeneration of Sheffield's green space. The strategy aims to continuously improve the management of green space for people, wildlife and heritage by:

- Working in partnership with others
- Supporting communities to become actively involved with the management of their green spaces and assisting us in determining standards

- Making the best use of existing resources
- Securing addition resources to improve services

<http://www.sheffield.gov.uk/out--about/parks-woodlands--countryside/green-and-open-space-strategy/resources/parks-regeneration-strategy>

- **Site Categorisation Strategy (2000)**

The Site Categorisation Strategy for Sheffield's parks and green spaces identifies Meersbrook Park as a District Park.

Further information regarding this strategy and its methodology, can be found on our website:

<http://www.sheffield.gov.uk/out--about/parks-woodlands--countryside/green-and-open-space-strategy/resources/site-categorisation-strategy>

- **Sheffield City Strategy 2005- 2010 (Updated 2007)**

Produced by the Sheffield First Partnership, one of the 6 Big Ambitions is for the city is for "Every Neighbourhood to be a successful Neighbourhood". This highlights the need to value the distinctiveness of the city's different areas – and the need to maintain its character and identity.

- **Sheffield First 'Environmental Excellence' Strategy (2007)**

In 2001, the City Council set up a Local Strategic Partnership, with responsibility for ensuring that the social, economic and environmental well being of the city is delivered in an integrated way. The Sheffield First for Environment Partnership produced an environmental strategy for the city, during 2007. A key element of this is to "Sustain Sheffield's distinctive character and enhance the quality of its built and green environment". This notes the significance of high quality public realm as an essential part of successful regeneration. A copy of the present strategy can be found at:

<https://www.sheffieldfirst.com/the-partnership/environment-partnership/key-documents.html>

- **Unitary Development Plan (UDP) 2007**

The Unitary Development Plan (UDP) is the statutory development plan for Sheffield, adopted in March 1998. Following consultation with the Council and the Secretary of State, the Plan was amended and updated with effect from 28 September 2007.

Meersbrook Park is included on the Local Schedule of Historic Parks and Gardens in Sheffield as part of the City's Unitary Development Plan. This document is currently being reviewed and a new Sheffield Development Framework will be produced to guide future planning and developments across the city.

UDP policy BE21 states "The character, setting and appearance of Historic Parks and Gardens will be protected".

Further guidance is provided in the Supplementary Planning Guidance on Sheffield Historic Parks and Gardens (1998)

Further details are available via the Planning Service website:

<http://www.sheffield.gov.uk/planning-and-city-development/planning-documents/udp>

or on the Planning Portal website. [Unitary Development Plan](#)

- **Draft Sheffield Development Framework - Preferred options for City Policies (2007)**

Policy PHE 6 states "Historic Parks, Gardens and Cemeteries will be protected, and wherever possible, their restoration and enhancement encouraged".

Sheffield Culture – a Strategy for inclusive Cultural and Sporting Development (2006)

One of its 7 'intents' is to enhance the cultural image of Sheffield. To increase Sheffield's profile it is recognised that the city needs to be "Promoting the 'Sheffield Culture' brand, building upon our excellent institutions, facilities, open spaces, new public spaces and programmes, which define Sheffield.

Celebrating Sheffield's industrial, architectural and green landscape heritage, celebrating a sense of place and important landmarks".

<https://www.sheffield.gov.uk/your-city-council/policy--performance/what-we-want-to-achieve/city-strategy.html>



Significant developments in the Park are tabulated below:-

A3.8. Chronology

DATE	EVENT
<i>c.1500</i>	Bishops House built
<i>1760</i>	Meersbrook Hall was built for Benjamin Roebuck
<i>1885</i>	Meersbrook Hall passed to a syndicate of London Stockbrokers
<i>1886</i>	Meersbrook Hall, Walled Garden and grounds purchased by corporation for £7,500
<i>17th Sept 1887</i>	Meersbrook Park opened to the public
<i>1890</i>	Meersbrook Hall was opened as a museum housing the Ruskin Collection
<i>1891</i>	The Westran Fountain was unveiled
<i>1907</i>	The first bowling green was opened and Meersbrook Park Bowling Club was founded
<i>1910</i>	The second bowling green opened
<i>1928</i>	The bowling and tennis pavilion were erected and opened
<i>Early 1940s</i>	A pre-fabricated building was erected in the park to offer childcare facilities, to free up women's time for the war effort. This became the community building
<i>1945</i>	The community building passed ownership to the Sheffield City Council
<i>1953</i>	The Ruskin Collection was removed from Meersbrook Hall, due to dwindling visitor numbers. The hall was closed
<i>1958</i>	The bandstand was demolished
<i>January 1960</i>	The four tennis courts were resurfaced with tarmac
<i>March 1960</i>	Central office staff from the Parks Department were allowed to temporarily use Meersbrook Hall as office accommodation
<i>1974</i>	Community Building re-opens as Meersbrook park social centre, housing the 'park veterans club'
<i>1976</i>	Bishops' House opens as a museum
<i>2005</i>	Gates and posts restored at the Meersbrook Park Road entrance
<i>Oct 2006</i>	Playground improvements completed
<i>Aug 2007</i>	Skate bowl constructed
<i>2007</i>	Centenary year of the Meersbrook Park bowling club
<i>2009</i>	Renovation of the sunken garden area
<i>2009</i>	Construction works carried out to the rosary garden
<i>2009</i>	Green Pennant Award received at the Walled Garden
<i>2010</i>	Green Pennant Award received at the Walled Garden
<i>2010</i>	Green Flag Award received for park
<i>2011</i>	New MUGA installed.
<i>2011</i>	Green Flag Award received for park
<i>2012</i>	Green Flag Award received for park
<i>2012</i>	New 'Trim Trail' installed spring 2012
<i>2013</i>	Green Flag Award received for park

A3.9. Historical Significance

Meersbrook Park is a good example of a Victorian municipal park and remains one of the most intact examples in Sheffield. The landscape is remarkably unchanged in both extent and character since it was opened in 1887, and its original intention to provide breathing space in a densely populated area is still significant now.

Meersbrook Park is on the Sheffield City Council's local register of 'Historic Parks & Gardens'. It is also the setting for Bishops' House museum, a Grade II* listed building, Meersbrook Hall (Head Office) a Grade II listed building and the Walled garden.

The Park has been identified as a District Park within Sheffield City Council's Parks Categorisation Strategy, indicating its value to the city as a whole, and has also been included within the Sheffield Unitary Development Plan (UDP).

In addition, Meersbrook Park links suburban area to major city travel routes. It has close ties to the two local infant and primary schools.

A3.10. Facilities

Meersbrook Park has a number of facilities for park users, some of these are under the management of the Sheffield Galleries and Museums' Trust, and these are freely available to park users. The list below outlines the principle amenities:

- **Bishops' House Museum**

Bishops House is a half-timbered house in the Norton Lees district of the City of Sheffield, England. It was built around 1500 and is located at the top end of Meersbrook Park. It is one of the three surviving timber-framed houses in the city.

The House was built at the end of the Fifteenth Century, around the time two members of the Blythe family became Bishops, and hence the name, but their historical connection with the House is unconfirmed. In 1886 ownership passed to the Sheffield City Council and various recreation department employees lived in the house until 1974. It is a Grade II* listed building and has been open as a museum since 1976.

In April 2011, overall management of Bishops' House returned to the Council from Museums Sheffield. One implication of this change would have been a drastic reduction of opening hours. The Friends of Bishops' House were invited by Sheffield City Council to take over management of public access to the house and we now have a team of 30 volunteers opening the building at weekends (10am to 4pm), and staging special events in evenings too. Maintenance of the building continues to be the responsibility of the Council and Museums Sheffield still manage school visits to the building.

Bishops House is open Saturdays and Sundays, 10 am – 4 pm; and Mondays – Fridays 10 am – 3 pm for school visits only.

Website: www.bishopshouse.org.uk

- **Toilets**

The public are able to use the toilets located inside the Head Office building. These are available for park users during the opening times. Ladies, gents and disabled facilities are available.

In addition toilet facilities are available at the bowls pavilion (disabled toilets), Walled Garden and the community building.

- **Multi-games area inc. tennis courts and playground**
The tennis court is located at the lower end of the park. The area is also used for basketball/netball and mini football. There is an all-weather/Notts turf football/cricket pitch adjacent the tennis court. In the same area we have recently developed a skate bowl and play ground area. These are open at all times and available at no charge. Floodlighting is available.
- **Trim Trail**
Installed in 2012 to provide an additional play facility at the top of the park, close to Bishops' House.
- **Grassed area**
Used by the local school to offer sports activities and the annual sports day. The area is also used by the Ranger Team for activity days and summer grass sledging.
- **Walled Garden**
Open to the public, maintained by the Heeley Development Trust with assistance from volunteers. This facility is used on a regular basis for new deal clients and horticultural training through Heeley City Farm. There are well attended weekly volunteer gardening days, as well as special events including Apple Days, annual June Garden Party, Herb Days, the Meersbrook Tree Day and the Santa Dash.
- **Disabled Parking Bays**
Two marked disabled parking bays for park visitors are located in front and adjacent to the Head Office building.
- **Bowling Greens**
The bowling greens are managed and maintained by Meersbrook Park Bowling Club, under a self management and maintenance agreement. The bowling green is open from the beginning of April to the end of October, with floodlighting to allow an extended season and evening matches.
- **Community Building**
Managed by the Community Buildings Team, the community building is used as a day nursery. In addition, the building houses the Meersbrook Park Users Trust meetings, which are held bi-monthly, two local parent and toddler groups, Activity Sheffield, Meersbrook After School Club, Sheffield Futures (youth club) and Meersbrook Wildlife Watch group.
- **Head Office**
The former Meersbrook Hall now houses the Sheffield City Council, Parks and Countryside Service. The building offers meeting facilities for community groups to liaise with Council officers on a wide variety of parks related agendas.
- **Sunken Garden**
A quiet and popular area of the park situated adjacent to the Head Office building. This area has been recently renovated to enhance a more open aspect, allowing better access and sight lines. The area is well used by office staff and public alike.

- **ALLOTMENT SITES**

Norton St Pauls Allotment site (South)

The Norton St Pauls allotment site is situated within Meersbrook Park; this is managed by Sheffield City Council and was formed in 1954.

The site has 22 plots that are all taken. There is a water supply and it is secured by a fence and double gate with suitable access for vehicles including a car park. Sites are divided by flagged paths along the boundaries. Each plot has a greenhouse and shed included in the rental cost of £112.00 per annum.

There is a wait of almost 4 years for a plot at one of these sites and there are 14 applicants on the waiting list. Potential tenants can add their details to the waiting list by telephone, email, letter, or in person.

Norton Lees Allotment site (East)

This site has 55 plots that are all taken. There is a wait of around 1 year for a plot at this site. There are approximately 15 applicants on the waiting list. There is a water supply and it is secured by a fence and padlock. Rents are £112.00 per annum including water.

A3.11 Site Access

There are seven main access points to the park:

- *Bishops' House entrance:* Situated on Albert Road in the south east corner of the park. This entrance allows pedestrians, disabled and cyclists access into the parks.
- *Norton Lees Road entrance:* This is the west entrance into the park, adjacent to the allotments. The entrance is on a steep pathway, allowing pedestrian and cycle access.
- *Cliffefield Road entrance:* This is south entrance to the park from Cliffefield Road. This is a pedestrian access with a steep incline leading to the access.
- *Brook Road entrance 1:* This is the main vehicle entrance into the park, with a pedestrian path along the upper edge of the sunken garden. This entrance is also used for authorised vehicular access to the walled garden.
- *Brook Road entrance 2:* This is a pedestrian, disabled and cycle access point, off Brook Road. This path leads directly to the playground and multi-games area.
- *Meersbrook Park Road entrance 1:* Offers pedestrian, disabled and cycle access to the park.
- *Meersbrook Park Road entrance 2:* Offers pedestrian, disabled and cycle access. The entrance is the main entrance to the bowling green, and can be used for maintenance related vehicles. We also allow authorised disabled vehicular access.

A4. LEGAL AND PLANNING ISSUES

A4.1. Land Ownership

Meersbrook Park is owned by Sheffield City Council and managed by the Parks and Countryside Section of the PLACE directorate.

The operational management of these parks comes under the remit of Parks and Countryside Service and is managed on a day-to-day basis by the Parks Officer under the direction of the District Parks Officer South.

- **Land Acquisition**

Meersbrook Park was initially acquired in 1886 by the Corporation at a cost of £7,500 for 37 acres of land, the Hall and Walled Garden. Further acquisitions were made in the early 1900's.

- **Boundaries**

The park is bounded on the north east side by Meersbrook Park Road, the north west side by Brook Road and on the south side by Norton Lees Road. The southern and eastern boundaries are flanked by allotments.

Copies of these plans are kept at Meersbrook Park Head Office.

A4.2. Leases, Licences & Agreements

Copies of all the various agreements listed below are held at the Park Manager's office on site.

- **Bishops' House Museum**

Situated at the south east corner of the park, the museum is leased to Museums Sheffield.

- **Self Management and Maintenance License Agreement with Bowling Club**

The bowling club operate on a self management and maintenance agreement.

- **Walled Garden Agreement**

The walled garden operates on a licence agreement.

- **Community Building**

The building is leased to the Community Buildings Team, who are part of the Sheffield City Council, Children's and Young People's Service.



Entrance to the walled garden

A4.3. Byelaws

Meersbrook Park is covered by the SCC byelaws which cover many of Sheffield's parks and open spaces. The existing byelaws relating to the park were made in 1966 (amended in 1971) and relate to the powers in the Public Health Act 1875 and Open Spaces Act 1906.

A variety of powers do exist to protect the public and the environment from possible conflicts of interest, misuse and abuse. The byelaws cover such things as vehicular use, cycling, ball games, events, picking flowers and many others.

It is widely recognised that some of the existing byelaws are now irrelevant in today's society and consequently some byelaws are no longer enforced as they do not pose any problems or issues. However, overhauling the existing byelaws is a considerable and expensive legal task and until such a time that the relevant byelaws are fully reviewed and amended, the existing powers remain in place, and are enforced as and when appropriate.

A copy of the byelaws is kept at the Park Manager's office on site or can be found on our website at:

www.sheffield.gov.uk/out--about/parks-woodlands--countryside/all-about-us/byelaws

A4.4. Planning Designations

The following designations apply to Meersbrook Park and its surroundings:

- **English Heritage**

Meersbrook Park is nationally listed as Grade II on English Heritage's "Register of Parks and Gardens of Historic Interest" and on the Sheffield City Council's local register of 'Historic Parks and Gardens'.

It is also the setting for three other Grade II listed historical structures and features:

- Bishops' House Museum
- Meersbrook Hall (Head Office)
- Walled Garden



- **Sheffield Unitary Development Plan**
Meersbrook Park is locally listed in Sheffield Unitary Development Plan as a historic park.
- **Heritage Parks and Green Space Strategy**
Meersbrook Park is designated with Sheffield City Council's Parks and Countryside Heritage Parks and Green Space Strategy as a Heritage Site.
- **Sheffield City Council**
Within Sheffield City Council's Parks Categorisation Strategy Meersbrook Park is designated as a District Park, indicating its value to all the people of Sheffield in addition to local residents.



Drinking Fountain



Walled Garden

A5. POLICY CONTEXT

A5.1. Sheffield City Council Strategies and Policies

A range of inter-connected policies and strategies relate to Meersbrook Park. Many of these strands have been pulled together in the **Sheffield Green and Open Space Strategy** which was made available for public consultation in 2009. The draft Framework reinforces the value of local character and heritage. These strategies are available on the web links below and a hard copy is available on site.

- **A Strategy for the Heritage Parks and Green Spaces of Sheffield (1996/2002)**
Notes that Weston Park was added to the National Register of Parks and Gardens of Special Historic Interest in England (as a grade 2 site) in 1995
- **Site Categorisation Strategy (2000)**
The Site Categorisation Strategy for Sheffield's parks and green spaces identifies Weston Park as a City Heritage site. Further information regarding this strategy and its methodology, can be found on our website:

<http://www.sheffield.gov.uk/out--about/parks-woodlands--countryside/green-and-open-space-strategy/resources/site-categorisation-strategy>

- **Sheffield City Strategy 2005- 2010 (Updated 2007)**
Produced by the Sheffield First Partnership, one of the 6 Big Ambitions is for the city is for "Every Neighbourhood to be a Successful Neighbourhood". This highlights the need to value the distinctiveness of the city's different areas – and the need to maintain its character and identity.

<https://www.sheffieldfirst.com/key-documents/city-strategy.html>

- **Sheffield First 'Environmental Excellence' Strategy (2007)**
In 2001, the City Council set up a Local Strategic Partnership, with responsibility for ensuring that the social, economic and environmental well-being of the city is delivered in an integrated way. The Sheffield First for Environment Partnership produced an environmental strategy for the city, during 2007. A key element of this is to "Sustain Sheffield's Distinctive Character and Enhance the Quality of its built and green environment". This notes the significance of high quality public realm as an essential part of successful regeneration. A copy of the present strategy can be found at:

<https://www.sheffieldfirst.com/the-partnership/environment-partnership/key-documents.html>

- **Local Area Partnership (LAPs)**
Sheffield's wards are made up of 4 wards. Each has a Local Area Partnership, which will encourage partnership work between Councillors, the public sector, the private sector and the voluntary, community and faith sector.

<https://www.sheffield.gov.uk/planning-and-city-development/planning-documents/local-plan.html>

- **Standing Up For Sheffield Corporate Plan 2011-14**
Sheffield's Corporate Plan setting out Strategic directions and priorities

<https://www.sheffield.gov.uk/your-city-council/policy--performance/what-we-want-to-achieve/corporate-plan.html>

- **Sheffield Parks Regeneration Strategy (1993/1999)**

Sheffield's Parks Regeneration Strategy is the long-term plan for the regeneration of Sheffield's green space. The strategy aims to continuously improve the management of green space for people, wildlife and heritage by:

- Working in partnership with others
- Supporting communities to become actively involved with the management of their green spaces and assisting us in determining standards
- Making the best use of existing resources
- Securing additional resources to improve services

<http://www.sheffield.gov.uk/out--about/parks-woodlands--countryside/green-and-open-space-strategy/resources/parks-regeneration-strategy>

- **Sheffield's Green & Open Space Strategy (2010/2030)**

Sheffield's Green & Open Space Strategy ensures that every area of the city has green and open spaces of exceptional quality for all current and future generations to use and enjoy.

The recent restoration of Weston Park is seen as a flagship example of the success of this strategy. Further information regarding this strategy can be found on our website:

<https://www.sheffield.gov.uk/out--about/parks-woodlands--countryside/green-and-open-space-strategy.html>

A6. USE OF THE PARK

A6.1. User Profile

The use of Meersbrook Park is fairly consistent in line with season and weather. Like many of Sheffield's parks there is a large stable residential population within the park's natural local catchment area and consultation about developments in the park has had to take account of this fact.

It is clear that on weekdays the park is used by cyclists as a thoroughfare to work, school children, parents and office staff, along with dog walkers, joggers and nearby residents. At the weekend the park is used mainly for recreational purposes by local residents.

- **Bishops' House Museum** lies within the park boundary staffed by Sheffield Museums Trust. The majority of visitors to the Museum enter via the park entrance opposite the museum. The main visitors to the museum being school parties, 60% (4,956), with the other 40% (3,561) being made up of daily walk up visitors at the weekend.
- **Walled Garden**
Licenced to Meersbrook Park Users Trust, who use the site for community based events and volunteer days. The trust was created in 1999, to maintain and improve the Walled Garden and raise funds for other improvements within the park. The Walled Garden is now used to offer various horticultural training opportunities and community event days. The Trust is also responsible for ensuring that the gardens be open to the public. The Trust relies on volunteers from a number of sources including people with learning disabilities and mental health issues.

- **Community Building**

The community building is used by a variety of groups on a regular basis. Group numbers range from approx 10 attending Activity Sheffield, up to 120 registered at the Meersbrook Playgroup.

Weekdays: Meersbrook Playgroup
Meersbrook After School Club
Activity Sheffield
Sheffield Futures
Sticky Fingers
Playgroup Staff Meeting

Weekends: Children's Wildlife Group- 2nd Saturday of the month
Cllr's Surgery- 3rd Saturday of the month
Occasional children's parties

- **Head Office**

Has a permanent based staff of approximately 50 people; with casual staff and visitors of approximately 30 to 50 per day; these staff are regular users of the park during lunch hours.

- **Bowls Pavilion**

Is mainly used by the bowlers from the beginning of April until the end of October; with approximately 30 to 60 players per day.

A6.2. Park Use

The following have been identified as different ways in which the park is used:

- Passing through – the parks serves as a through–route to one of the main roads into the city centre. This is an important function and helps encourage use of the site throughout the day.
- Cultural events - Meersbrook Park Walled Garden arranges a number of small to medium sized community events throughout the year. The Museum holds a number of activity/open days throughout the year, which encourages use of the park. In addition, the Ranger Service and Activity Sheffield arrange events throughout the year mainly aimed at families and younger children. The Community Forestry team organises the park wide Meersbrook Tree Day event every October half term.
- Picnics – many people like to come along and have their lunch in the park, either during work days or with their family and friends during social hours.
- General relaxation – sitting and having some quiet time, sunbathing, chatting with friends – this is a favourite pastime within the park for most people.
- Sport – consultation has indicated that the tennis courts/multi-use games area is valued by local people, with the Meersbrook Park Users Trust currently funding raising to finance renovation and improvement works. They are a free resource and add to the park's ability to be a space for healthy activities. Joggers also use the park as part of their exercise route. Local schools use the park for regular sports activities and their annual sports days.
- Skate Bowl - a new addition to the park in 2007. The Skate bowl has become an instant hit with local residents and also attracts youngster from a wide catchment area, some travelling from other cities to use the facility.



A6.3. Customer Survey

Over the past ten years a number of customer focused surveys have been undertaken to ensure that users needs are being met and that all development in the park are well received by the local community and users. Copies of these surveys are available.

<http://www.sheffield.gov.uk/out--about/parks-woodlands--countryside/all-about-us/plans-standards-awards/consultation--surveys>

A6.4. Current Stakeholders

Due to the multi-use nature of Meersbrook Park there are many groups and organisations that have a direct involvement in the park.

Listed below are the main stakeholders:

- Sheffield City Council - Parks & Public Realm Service
- Meersbrook Park Users Trust
- Museums Sheffield
- Heeley City Farm
- Meersbrook Bowling Club
- Sheffield City Council – Community Buildings Team
- Community building users/nursery

Communication between all these groups takes place in a variety of meetings, formal and informal correspondence.

A6.5. Access & Barriers to Use

A Parks and Countryside Service "*Barriers to Use Audit*" has been carried out on the site as part of a whole service programme.

- **Facilities**

The Head Office building has had several adjustments to allow better access under the DDA Act (Disability Discrimination Act 1995). These improvements include automatic double doors, disabled toilets and a hearing loop on reception. In addition, the bowling pavilion has also had a disabled toilet fitted. All entrances are disabled accessible to the park. Due to the topography of the park, difficulties could be experienced by users wanting to access all aspects of the park.

- **Parking Facilities**

Disabled parking and designated parking bays are available within the park.

- **Play Equipment**

Some play equipment is accessible by disabled children.

- **Awareness Training**

All Parks and Countryside staff attend awareness training as part of their induction.

A7. STAFF & MAINTENANCE

A7.1. Maintenance Overview

The vision for Meersbrook Park is to place a far greater emphasis on horticultural standards and maintenance regimes; striving to improve skill levels, enthusiasm, motivation and pride of staff.

The focus in Meersbrook Park will be to continually develop and create horticultural interest, whilst seeking to preserve the park's landscape features and meet the demands of today's society. In addition, to remove the last remnants of the old maintenance operations shaped by demands of compulsory competitive tendering in the 1980's, setting the staff free from its negative influence.

The Park maintenance is frequency based (**see page 39**), however, the Working Team Leader has the authority on a day to day basis to change the schedule/frequency to meet service demands. Staff are encouraged to produce improvement plans for the park, which where possible are scheduled into the maintenance plan. An example of this can be seen at the Sunken Garden, which was overgrown with limited use. Staff redesigned planting in this area and as a consequence greater use had been generated.



A8. AIMS & OBJECTIVES OF THE MANAGEMENT PLAN

A8.1 Creating a Welcoming Place

First impressions are important when visiting a park and visitor expectations are set by their initial experience as they enter the park.

AIM: To maintain a high quality visitor experience

Objectives

- **Provide good pre-visit information.**
- **Ensure signage is clear and informative.**
- **Maintain attractive entrances.**
- **Ensure all staff are customer focussed.**
- **Work closely with key stakeholders.**

A8.2 A Clean and Well Maintained Site

The appearance and overall upkeep of the park is very important and Meersbrook Park staff pride themselves on maintaining a high standard throughout the park.

AIM: To provide a safe and clean environment.

Objectives

- **Constantly to look how improvements can be made.**
- **Deal with vandalism and graffiti daily.**
- **Ensure litter and other waste collections match demand.**
- **Develop staff skills to an appropriate level.**

A8.3 Preserving and Promoting the Heritage and Landscape Features of Meersbrook Park

Meersbrook Park is an important historic park in Sheffield and is the custodian of significant historic buildings and monument.

AIM: To conserve the historic, natural and built character of the park for enjoyment by the public.

Objectives

- **To ensure that future developments are in keeping with the park's historic character.**
- **That repairs and maintenance are carried out using appropriate materials.**

A8.4 Marketing the Site to Increase Awareness and Usage

Meersbrook Park, in conjunction with the Museum, has traditionally been the venue for a wide range of educational events attracting people from across the city and the region.

AIM: To encourage a programme of events appropriate to the park

AIM: To increase usage of the park and its facilities

Objectives

- **Arrange a programme of events to appeal to a wide audience.**
- **Ensure promotional material about the park is up to date and widely available.**
- **Work with partners to promote events.**
- **Enter the park for appropriate awards.**

A8.5 Ensure a Healthy, Safe and Secure Site for Recreation

As Meersbrook Park is open at all times, ensuring that users and staff feel safe using the park at all times is a priority.

AIM: To provide a safe and secure environment for park users and staff

AIM: To maintain a high quality standard of care for visitors to the park

Objectives

- **Staff are aware of hazards and are proactive in reporting them and taking appropriate action**
- **Ensure regular inspections are undertaken.**
- **Faults in CCTV and Lighting system are promptly dealt with.**
- **Regular liaison with other stakeholders and the police takes place.**
- **Unauthorised vehicle entry is minimised.**

A8.6 To Manage the Site through Sustainable Policies

Meersbrook Park aims to optimise the balance between high quality maintenance and minimising its environmental impact and use of resources wherever possible.

AIM: To minimise the environmental and financial impact of the park while maintaining high quality standards.

Objectives

- **Minimise use of pesticides.**
- **Use natural substitutes wherever possible.**
- **Reuse material generated from within the park wherever applicable.**
- **Review running costs to identify potential savings.**

A8.7 To Maximise Community Involvement in the Management of the Site

Meersbrook Park is a busy park with a large residential catchment area. The park has a long standing and effective Friends' group (Meersbrook Park Users Trust), with good working relationships evident over many years. The community run Walled Garden has volunteers who attend several days a week carrying out horticultural tasks. The group were recently successful in a Green Pennant Application.

Meersbrook Park Bowling Club operates on a self-management and maintenance agreement, but has strong working ties with the parks staff, encouraging improvements to the bowling green area. Staff put a lot of effort into working with all key stakeholders to achieve common goals.

AIM: To ensure the Management of the park responds appropriately to local community aspirations.

Objectives

- **Ensure the Friends group is supported.**
- **Ensure ongoing liaison with stakeholders.**

- Encourage new user groups to become established.
- Ensure continued support of Bishops House Museum.
- Continue to support Heeley development trust and their aspirations for the walled garden.

A8.8 To Ensure that Meersbrook Park is Effectively Managed

AIM: To ensure that Meersbrook Park becomes a flagship park for Sheffield, setting and maintaining the highest standards.

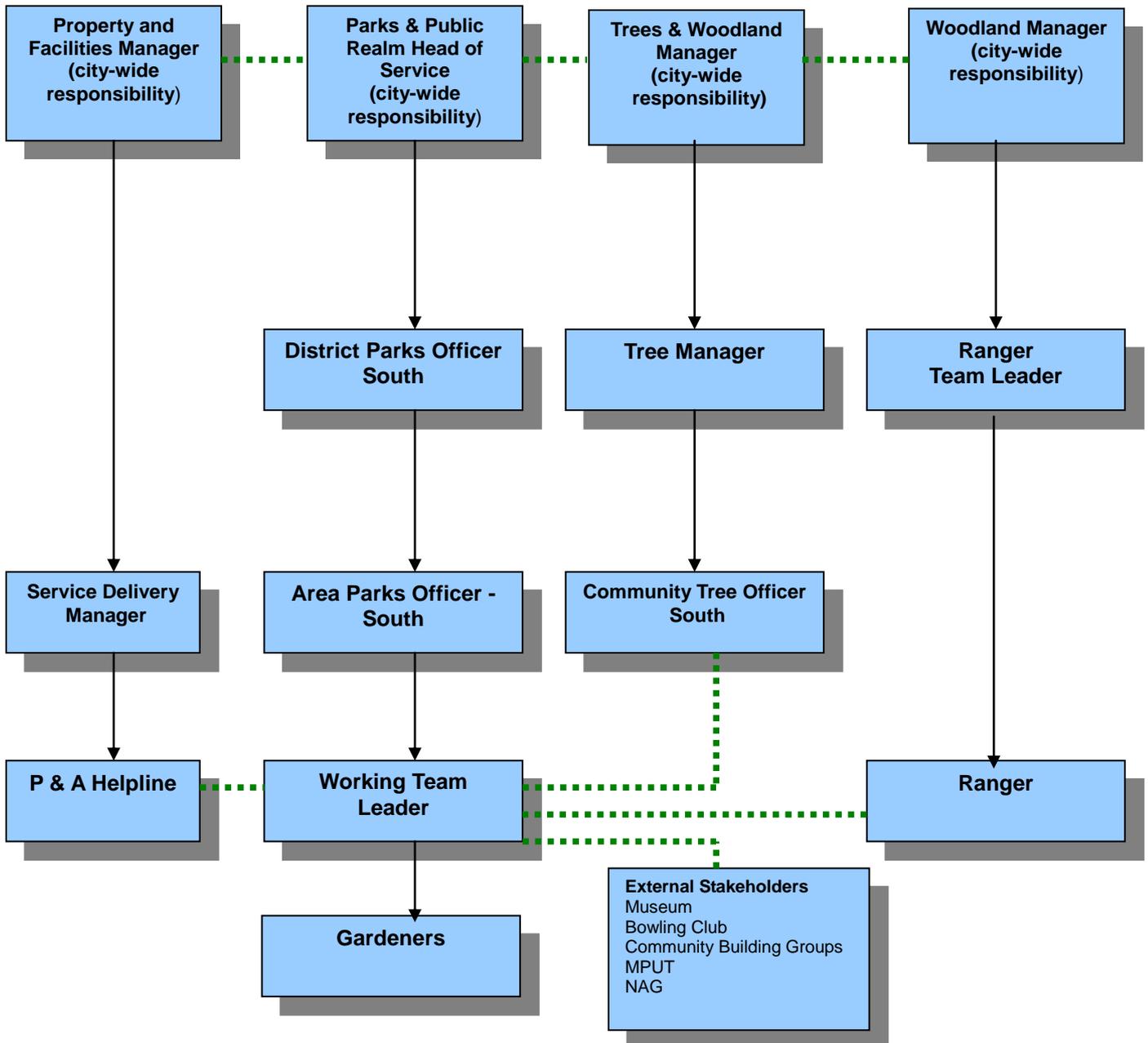
Objectives

- To obtain and retain Green Flag status.
- Review the Annual Management Plan in consultation with the stakeholders and prepare new work programme.
- That Meersbrook Park is managed and maintained to meet the expectations of Parks and Countryside, the stakeholders and the wider community.
- That Meersbrook Park provides a safe and attractive public park for formal and informal leisure and recreation.

A9. MANAGEMENT

The Parks and Countryside Head of Service has a city-wide remit and therefore carries overall responsibility for the site. This then cascades down to the District Parks Officer, the Parks Officer and the Park Supervisor who will be dealing directly with the management of the park on a day to day basis.

The Organogram below details all the relevant staff and their relationship.



In addition to the parks management service:

- The Property and Facilities Management Section of Sheffield City Council's (SCC's) PLACE Directorate, maintain hard landscape features, including the museum, Walled Garden, Parks and Countryside offices and the Westran fountain.
- The Outdoor Events Team, work closely with the Park Manager and the Ranger Service to organise and facilitate the events which take place in the park.
- The Trees and Woodlands Manager has responsibility for overseeing the management of the site's trees and woodlands.
- Youth workers and Activity Sheffield, use the park to encourage young people to engage with associated activities.

A10. MAINTENANCE

Parks and Countryside are responsible for maintaining Sheffield's Parks and take the lead role. They are supported by other organizations where appropriate.

Area of Responsibility	Organisation undertaking the work
Landscape	Park staff/Volunteers
Trees and Woodlands	Woodland P & C/Amey/external contractors
Buildings, Footpaths and Structures	Kier Sheffield/external contractors (as instructed by the Property and Facilities Management Section).

The maintenance program demonstrates how the park will be maintained to a standard. The frequency tables set out below details daily and annual maintenance tasks and are to be used as a guide by park staff.

FLOWER CONTAINERS

OPERATION Summer	FREQUENCY
Design floral display and order plants	1 Occ
Strip plants	1 Occ
Remove & replenish compost	1 Occ
Add fertilizer	1 Occ
Add water retaining granules	1 Occ
Plant bedding	1 Occ
Hand weed	28 Occ
Dead head	28 Occ
Water plants	As required
Liquid feed	12 Occ
Wipe clean containers	14 Occ

OPERATION Winter	FREQUENCY
Design floral display and order plants	1 Occ
Strip plants	1 Occ
Remove & replenish compost	1 Occ
Plant bedding	1 Occ
Dead Head	4 Occ
Hand weed	5 Occ
Water plants	As required
Wipe clean containers	24 Occ

GRASS AREA - MAINTENANCE REGIME 1

OPERATION Summer – April to October	FREQUENCY
Cut grass using pedestrian Cylinder mower	28 occ
Border shear & clear up	28 occ
Application of selective herbicide	1 occ
Scarify	1 occ
Strim obstacles	28 occ

OPERATION Winter – November to March	FREQUENCY
Mow, using pedestrian mower	5 occ
Half moon	1 occ
Border shear	14 occ
Remove leaves	3 occ
Strim obstacles	3 occ

GRASS AREA - MAINTENANCE REGIME 2

OPERATION Summer – April to October	FREQUENCY
Cut grass using pedestrian rotary Mower	14 Occ
Half Moon	1 Occ
Strim obstacles	4 Occ

OPERATION Winter – November to March	FREQUENCY
Cut grass using pedestrian rotary Mower	3 Occ

GRASS AREA - MAINTENANCE REGIME 3

OPERATION Summer – April to October	FREQUENCY
Cut grass using large tractor mounted cutting units	14 Occ

OPERATION Winter – November to March	FREQUENCY
Cut grass using large tractor mounted cutting units	2 Occ

BULB AREA 1 (MOWING)

OPERATION Summer – July to Oct	FREQUENCY
Cut down July with rotary mower	1 Occ
Rake off and compost arisings	1 Occ

BULB AREA 2 (MOWING)

OPERATION Summer – July to Oct	FREQUENCY
Cut down July with rotary mower	1 Occ
Rake off and compost arisings	1 Occ

SHRUB BEDS

OPERATION	TIMING	FREQUENCY
Half moon	March	1 Occ
Border shear & clear up		16 Occ
Fork & weed		1 Occ
Hand weed		16 Occ
Prune individual shrubs to best Horticultural practice.		1 Occ
Mulch		1 Occ

ROSE BEDS

OPERATION	TIMING	FREQUENCY
Half Moon		1 Occ
Border Shear		16 Occ
Fork/Weed		1 Occ
Hand Weed		16 Occ
Winter Prune/ Reduce by 1/3 rd		1 Occ
Spring Pruning		1 Occ
Dead heading		8 Occ
Fertiliser		2 Occ
Remove suckers		1 Occ
Mulch/ Manure		1 Occ
Inspect for disease and treat		As necessary

HERBACEOUS AREAS

OPERATION	TIMING	FREQUENCY
Half moon	March	1 Occ
Fertilise beds	March	1 Occ
Fork & weed	March	1 Occ
Mulch beds	March	1 Occ
Border shear & clear up		16 Occ
Support/stake plants	April	1 Occ
Hand weed	May – Nov	12 Occ
Dead head plants		5 Occ
Cut back plants	Winter/Spring	1 Occ
Remove stakes/supports	Nov	1 Occ
Divide plants 1/3 per year (start 2012)	Nov	1 Occ
Fork & weed	March	1 Occ
Clear leaves	Autumn/Winter	2 Occ
Water Plants		As necessary

BOWLING GREEN (NOT CARRIED OUT BY P&C STAFF)

OPERATION - SUMMER	TIMING	FREQUENCY
Mow with fine turf mower		78 Occ
Drag brush rod greens		78 Occ
Treatment for moss		2 Occ
Treatment for disease		2 Occ
Fertilize green		3 Occ
Water		As required
Edge off		13 Occ
Weed bowling green Channels		13 Occ
Roll green		1 Occ
Scarify		8 Occ
Aeration		8 Occ
Repair damage		As required

OPERATION - WINTER	TIMING	FREQUENCY
Mow with fine turf mower		16 Occ
Drag brush rod greens		34 Occ
Treatment for moss		2 Occ
Treatment for disease/worm		2 Occ Additional if required
Fertilize green	Autumn/Winter	2 Occ
Half Moon	March	1 Occ
Replace sand in Channels	March	1 Occ
Roll green	March	1 Occ
Scarify	October & March	3 Occ
Aeration		3 Occ
Repair damage		As required
Apply top dressing	November	1 Occ
Repair and paint boards	March	1 Occ

MULTI GAMES AREA

OPERATION	TIMING	FREQUENCY
Inspection/Litter clearance	Daily	daily
Sweep courts as required		
Spray for moss		2 Occ
Paint sports markings		1 Occ
Clear leaves	Oct to Dec	4 Occ
Inspection Log		Weekly

PLAYGROUND

OPERATION	TIMING	FREQUENCY
Inspect Equipment/Litter clearance	DAILY + Weekly	363 Occ
Spot Sweep	DAILY	363 Occ
Spray for moss		2 Occ
Playground Maintenance	Quarterly	4 Occ
Clear leaves	Oct to Dec	4 Occ
Independent Annual Inspection		1 Occ

SKATE BOWL

OPERATION	TIMING	FREQUENCY
Inspection/Litter clearance	DAILY	363 Occ
Sweep as required		As required
Clear leaves	Oct to Dec	4 Occ
Independent Annual Inspection		1 Occ
Inspect Quarterly		4 Occ

NOTTS TURF PITCH

OPERATION	TIMING	FREQUENCY
Inspection/Litter clearance	Weekly	52 Occ
Sweep		As required
Clear leaves	Oct to Dec	1 Occ
Independent Annual Inspection		1 Occ
Weekly Inspection of Goals		52 Occ
Re-sand pitch		1 Occ
Repair surface		As necessary

LITTER

OPERATION	TIMING	FREQUENCY
Empty bins - empty	Throughout the year	5 days per week Additional as required
Litter pick grass, paths, shrub beds	Throughout the year	Weekly – Additional as required.
Recycling Collections (Head Office)	Throughout the year	Weekly

PATHS & ENTRANCES

OPERATION	FREQUENCY
Blow sweep paths/Car Park	52 Occ
Clean out gully grates	2 Occ

PARK FURNITURE

OPERATION	FREQUENCY
Inspect & wash park benches	8 Occ
Wash signs, interpretation boards, bins etc	8 Occ
Inspect light columns visual only	52 Occ

MONUMENTS

OPERATION	FREQUENCY
Inspect	52 Occ

GENERAL MAINTENANCE

OPERATION	FREQUENCY
Graffiti removal	As and when required
Fly tipping removal	As and when required
Empty dog bins	104 Occ
Spray moss on footpaths	1 Occ
Infrastructure check (H&S)	12 Occ
Legionella Check	12 Occ
Fire Risk Assessment (buildings)	1 Occ
Pesticide Storage Inspection	1 Occ
Mess room Inspection	1 Occ
Hedge Cutting	4 Occ
Strim base of hedge	8 Occ
Channels – Half Moon, Apply herbicide	1 Occ
Inspect Ravine Grid	52 Occ
Snow Clearance/gritting	As required
Inspect tree strapping and ties on newly planted trees	As required
Lift low hanging branches (H&S)	As required

A11. MARKETING & PROMOTION

Meersbrook Park is a District Park and the presence of the Bishops' House Museum also attracts visitors from across the region. All of Sheffield's parks form part of a wider "offer" to visitors to the city and are promoted corporately.

The park is promoted in a number of ways. A range of promotional material has been produced about different aspects of the park and these are available from various outlets, such as the Head Office reception and at other tourist information points.

Forthcoming events are publicised on the park notice boards that are situated at all the major entrances to the park and kept regularly updated by the park staff and Meersbrook Park Users Trust. Joint activities with the Museum staff, Walled Garden group and the Bowling Club are run throughout the year and these are publicised through the local media and websites.

Activity Sheffield hold a number of events and activity days within the park throughout the year. These are listed on their website:

<https://www.sheffield.gov.uk/out--about/leisure/activities.html>

Specific events or programmes of events are promoted in local newspapers and announcements are made in the local media. The Council website contains information about the park and events are listed on the Welcome to Sheffield website.

<http://www.welcometosheffield.co.uk/visit/events>

The Community Forestry team organises the Meersbrook Tree Day each October half term. This large event annually attracts over 300 children and adults, who take part in tree focused activities including a tree trail, a fungi walk, tree planting and many diverse woodland craft activities and demonstrations. The Community Forestry Team engage, and work with, the Friends of Bishops' House and the Meersbrook Park Users Trust to deliver this multi-faceted activity day.

Meersbrook Park Events



A12. FINANCE & RESOURCES

A12.1 Site Expenditure

The figures below are a summary of the rates in the existing grounds maintenance contract and other current costs for 2013. It is anticipated that costs will rise by 2.5% each year.

Meersbrook Park Head Office Expenditure

<i>Description</i>	<i>Budget</i>	<i>Notes</i>
Telephone	£36,000.00	Phone plus internet connection
Electricity cost	£13,734.00	
Water services	£1,268.00	Meter cost
Gas cost	£4,050.00	
Rates	£20,490.00	
Repair & Maintenance	£7,507.00	
Cleaning	£22,782.00	
Waste	£3,729.00	
Security	£1,213.00	
NET EXPENDITURE	£110,773.00	

Other on-site Building Expenditure

<i>Description</i>	<i>Budget</i>	<i>Notes</i>
Telephone	£258.49	Bowling Green
Electricity cost	£5,103.25	Bowling Green, Community Building, Walled garden & Museum
Repairs	£3,561.78	Community Building and Museum
Cleaning Costs	£2,013.54	Community Building
Waste	£520.08	Community Building
Staff Costs	£15,000	Bishops' House Museum
NET EXPENDITURE	£26,457.14	

Meersbrook Park Operational Expenditure

<i>Description</i>	<i>Budget</i>	<i>Notes</i>
General wages pay	£55,389.18	Two Gardeners & Partial Supervisor Costs.
Training Costs (per Person)	£150.00	
Uniform Costs (Per person)	£150.00	
Seasonal bedding	£175.00	
Playground Maintenance	£600.00	
Playground Inspections (annual & Quarterly)	£810.00	
Ad – Hoc Works (materials etc)	£2,175.00	
Amey costs (in-house contractor)	£5,099.64	
Bowling Club Self Maintenance Grant	£7,930.11	
NET EXPENDITURE	£72,478.93	

A 12.2 Site Income

Events can have a net cost and should be viewed as adding value for the park's users, rather than as being income generators. Events that are arranged within the City Council aim to cover their costs and plough back any additional money to expand the event.

A13. MONITORING & REVIEW

This management technique and methods ensure the continued success and a sustainable future for Meersbrook Park.

The Plan is not intended to be inflexible but be dynamic, and accommodate new information, altering circumstances, pressures, trends and processes whenever they arise. Management Plan forms an active agenda for managers and employees to implement appropriate

Progress will be kept under active review throughout the course of the year via monitoring at staff meetings, and in response to representation from stakeholders.

A13.1 External Monitoring and Assessment

Meersbrook Park has been internally assessed by officers based on the Green Flag judging criteria during 2007.

The Parks and Countryside Service, was awarded Customer Excellence accreditation in November 2009.

A13.2 Public Use and Satisfaction

Park users are encouraged to give feedback to park staff either through Meersbrook Park Users Trust, directly to staff on site or through the SCC corporate feedback process (know as "Tell Us What You Think"). By using this approach it ensures that the Park continues to meet user's needs.

Additionally, Site Surveys and regular meetings with Meersbrook Park Users Trust and other stakeholder groups ensure that the management of the site remains receptive to community and visitor needs.

Customers can complete the online survey for the park below:

www.sheffield.gov.uk/tellus

Part B. OPERATIONAL APPENDICES

B1. Staff Contact List

A full list of staff and contacts numbers can be found below.

SERVICE / POST	NAME	PHONE	MOBILE	E-MAIL
PARKS AND PUBLIC REALM SERVICE				
Parks & Public Realm Head of Service	David Hargate	0114 273 6953	07802 299 554	david.hargate@sheffield.gov.uk
District Parks Officer (South)	Mark Lowe	0114 273 5068	07801 166 195	mark.lowe@sheffield.gov.uk
Area Parks Officer South	Andy Mumford	0114 273 4599	07795 061 129	andy.mumford@sheffield.gov.uk
Working Team Leader South Team 2	Danny Coyle	0114 250 0500	07815 567 462	
Countryside and Environment Section				
Ranger Team Leader	Simon Dore	0114 240 3578		simon.dore@sheffield.gov.uk
Outdoor Events Officer	Howard Simpson	0114 273 6433		howard.simpson@sheffield.gov.uk
Trees and Woodlands Section				
Woodland Manager	Ted Talbot	0114 273 6387	07703 768 776	ted.talbot@sheffield.gov.uk
Community Forester	Ed Thatcher	0114 273 4133		edward.thatcher@sheffield.gov.uk
Ecologist	Julie Westfold	0114 273 4481		julie.westfold@sheffield.gov.uk
Project Officer	Kate Clark	0114 2736952	07966 371 857	kate.clark@sheffield.gov.uk
PROPERTY AND FACILITIES MANAGEMENT				
Management Officer/ Security Services	Richard Megson	0114 273 4078	07711 218 805	richard.megson@sheffield.gov.uk
Services Delivery Manager (Building Maintenance Management)	Bob Mosley	0114 273 5832	07711 153 659	robert.mosley@sheffield.gov.uk
Management Officer	John			

<u>SERVICE / POST</u>	<u>NAME</u>	<u>PHONE</u>	<u>MOBILE</u>	<u>E-MAIL</u>
(Building Maintenance Management)	Hibberd			
Technical Assistant (Building Maintenance Management)	Dave Jacks	0114 273 4055	-	david.jack@sheffield.gov.uk

B2. GREEN FLAG POSITION STATEMENT

B2.1 PRESENTATION OF THE MANAGEMENT PLAN

This management and maintenance plan has been based on the requirements and needs of the Parks and Countryside section and the associated stake holders.

This is the first year of this plan, which will be reviewed annually.

The Plan has been produced to:

- Support & contribute to the aims & objectives for managing & maintaining this site is in **Section A8.**
- Monitor improvements to site management & customer service, based upon the 8 Green Flag criteria.

It is a dynamic document that guides the site manager and all those involved in achieving the vision for the park.

Format of the plan loose leaf to enable amendments, electronic copy kept on council central computer system.

B2.2 HEALTH, SAFETY AND SECURITY (including RISK ASSESSMENTS)

Ensuring the public and staff feel safe and secure while using and working in the park is a primary concern of the Plan. The developments in the park gave the opportunity to address many long standing issues concerning the health, safety and security of both staff and users.

Many of these issues were remedied by the careful redesign of elements in the park or the addition of facilities such as lighting and CCTV. Consideration was given to reduce unauthorised vehicle usage of the park, by limiting access to vehicles except park maintenance vehicles from entering the park by any other entrance than the main office entrance off Brook Road. Provision has been made to allow disabled vehicular access to the bowling greens by permit only. This is managed and policed by the Bowling Club. Limited vehicular access is allowed at the Walled Garden, this is monitored by Meersbrook Park Users Trust and Parks and Countryside staff. All vehicles entering the park are restricted to a 5 mph speed limit.

B2.2a A Secure Place

The decision was taken to make a safe route through the park to encourage use of the park throughout the day and night which helps to deter anti-social activity.

To help achieve this aim the access path between Meersbrook Park Road and Brook Road is lit at night for people using the park as a cut through. There is also a CCTV system at the Museum, which has helped to deter anti-social behaviour within this area.

The staff are readily identifiable by their uniform and all wear official Council uniforms of green with the Parks and Countryside logo on sweatshirts; all officers have name and identify cards. All staff are issued with promotional cards giving telephone details of service numbers should a member of the public contact them when they are out on site.

There is a mobile phone for the gardening staff which is held by the Working Team Leader. The Museum staff are also regularly on duty, they are easily identifiable by their uniform. The Parks and Countryside Head Office building is also open Monday to Thursday 8.45 am to 5.15 pm, Friday 8.45 am to 4.45 pm. The reception is fully staffed during these opening times. An answer phone service is available when the office is closed, which provides details of an out of office emergency number, linked to an emergency response team.

The Managers, Officers and staff have regular contact/engagement with the Police and representatives from the Neighbourhood Action Group which acts as an early warning system and enables the various agencies involved to identify problems and act in a concentrated manner.

B2.2b Cyclists within the Park

Conflicts between cyclists and pedestrians have been identified as a problem and potential hazard. Cyclists use the park as a cut through to major inter city routes. Due to the topography of the park, cyclists can achieve very high speeds, which causes conflict and safety issues with other park users. Joint working was undertaken between SCC and the local Police Community Support Officers to engage with cyclists, promoting safe cycling within the park, resulting in reduced speeds and pedestrian safety. This was a very successful scheme, which maybe repeated in the future should the need arise.

B2.2c Machinery within the Park

Staff are trained to strict driving codes of conduct and speed restrictions. The team is part of a large team who have use of a vehicle and supports the team by transportation of materials and machinery etc. This is on an ad-hoc basis.

Full risk assessments for events are carried out by the Parks and Countryside Rangers Service and Meersbrook Park Users trust prior to the event.

B2.2d Control of Dogs

Dogs under control are permitted in to the park and the area is covered by the Dog Fouling legislation. The City Council Dog Wardens visit the park periodically to deal with persistent offenders, enforcement and issuing fixed penalty notices. There are five dog waste bins in the park situated close to the main entrances. These are emptied twice per week throughout the year by Environmental Services as the waste is classified as clinical waste.

There is a designated 'NO DOG' area within the park, situated at the playground/MUGA area. Signage is in place to advise park users of the area. This is managed and monitored by the Parks staff and park users.

B2.2e Tree stock

The Trees and Woodlands Team, (Parks and Countryside) manage and undertake regular tree inspections of all the trees on site and deal with any work that arises from the survey. Major works are carried out by external contractors, with Parks' staff undertaking all minor works. Copies of tree surveys are held on site. The Community Forestry Team responds to tree inspections by planting replacement tree whenever appropriate; they also work to improve the parks trees stock through a programme of planting both new feature trees and new areas of woodland.

B2.2f Health and Safety Policies

It is the City Council's and Parks and Countryside Service's duty to provide and maintain a working environment which is so far as is reasonably practicable, safe, without risk to health and adequate as regards facilities for the welfare of all its employees and visitors to the park.

All the maintenance and public usage of the site is carefully monitored for health and safety. The main policies are available on the Council's web page with a hard copy available on site:

The full DEL Health and Safety Policy document web link can be found on page 56 listed as **Appendix D.1.**

The Parks and Countryside Section undertakes an annual site risk assessment, a copy of the site specific one for Meersbrook Park is available on site.



Further Health and Safety information, policy, procedures and guidance notes for staff is available via Sheffield City Council's (SCC's) internal intranet system (as above) and our service's shared G Drive: at: G:\DEL\PWC\PWC\A-Z\H\Health & Safety

All staff are given a full induction training, which outlines Council policies and procedures. Each employee is given a staff development plan, which is assessed each year and forms the basis of future training needs. The service maintains training and skills records for each employee, which is used as part of the employee appraisal process.

All staff receive corporate training in Child Protection, Equality, Valuing Diversity and Customer Care.

In order to comply with the Control of Vibration at Work Regulations 2005, staff are monitored for HAV and all equipment is tested and tagged which gives the vibration exposure times and staff have to complete a weekly sheet, which outlines the time they have spent on using machinery.

The park complies with the Control of Asbestos at Work Regulations 2002: Regulation 4; and a register is kept by the Park Manager who records all contractors carrying out repairs to buildings and infrastructure within the park.

The park also complies with the pesticide regulations in respect of the use and application of chemicals. Only registered and certificated staff are allowed to apply chemicals, pesticides, and insecticides if they have PA1 and PA6 qualifications. A small amount of chemical is stored in locked chemical containers with appropriate signage and a pesticide register is kept up to date in the office. Only trained certificated staff have access to the chemical storage bin. We endeavour to limit the use of any chemicals by undertaking good horticultural practices.

Fuel and machinery are securely stored in the Maintenance Store with the required notices and procedures in place.

Staff receive appropriate training from our in-house training instructor, on the safe use of all relevant machinery. All training is electronically recorded and copies are available on site.

Safety at events is controlled by the Parks and Countryside Events Officers who check the suitability of the event and ensure that the applicant has the necessary liability insurance cover and full risk assessments are undertaken before an event is allowed to proceed.

Additionally:

- Our Safe System for the removal of needles and syringes can be found in **Appendix D2**.
- Dog walkers are frequent visitors to the park and Sheffield City Council (SCC) welcomes and promotes responsible dog ownership. SCC's policy and practices relating to dogs can be found at <http://www.sheffield.gov.uk/environment/environmental-health/animals/dogs>
- Emergency contact numbers are displayed on the park notice boards.

B2.2g Safe Equipment and Facilities

The park has permanent staff based on site five days a week with weekend rota staff through out the year. Thus regular checking of the site is undertaken and members of the public are able to readily bring to the attention of staff any problems they are concerned about.

Close liaison between the general public, park staff and the office Reception Team ensure that any problems reported are quickly brought to the attention of the Park staff and dealt with.

Tennis courts are regularly inspected and litter/debris removed.

All buildings are inspected annually to comply with the new fire regulations and there is a weekly fire alarm test in Parks and Countryside Head Offices. The Working Team Leader also carries out a monthly site inspection; this will be available to view on-site. The Park Manager carries out a full site risk assessments (Appendix C2) and an Action Plan is developed to deal with any risk identified.

Legionella tests are carried out on water supplies testing water temperatures once a month; this is then recorded to ensure that all building water supplies are free from the Legionella bacteria.

Examples of these inspection forms are available on site.

B2.3 MAINTENANCE OF EQUIPMENT, BUILDINGS AND LANDSCAPE

B2.3a Equipment

Day to day maintenance of the machinery in Meersbrook Park rests with the on-site Parks and Countryside staff under the direction of the Working Team Leader. All the Park staff have received a high standard of training in machinery use and routine daily maintenance, checking oil, water, security of machine guards, etc.

Machine faults are reported to workshops where trained mechanics either repair the fault on site or arrange to have the machine taken into the workshops. All machines are given an annual service during the winter months.

B2.3b Buildings and Structures

The maintenance and repairs of the buildings and structures in Meersbrook Park are arranged through the Council's Property and Facilities Management service.

Property and Facility officers carry out a yearly assessment of building conditions and outline a schedule of maintenance. This includes routine maintenance such as Portable Appliance Tests, Fire Equipment Test etc, as well as ad-hoc repairs.

They are also responsible for the condition of all walls, perimeter fences and footpaths, and oversee a yearly tarmac resurfacing programme is carried out across the city's parks.

The repairs are assessed using a set of criteria in order to prioritise work. These are based on Health and Safety risks, level of use and classification of sites.

The service operates an emergency repair works programme in partnership with Kier Sheffield. Orders are routed through a call centre. This centre operates a 24-hour emergency call out system.

B2.3.c Landscape

Meersbrook Park aims to be amongst the best maintained parks in Sheffield. In such a relatively small park, all areas are on display to the public and have to be of an equally high quality; however, the Management Team recognises that visitor expectations are set by their initial experience of the park and considerable effort is given to ensuring the entrances remain in good condition.

B2.3d Staff Skills

The dedicated staff within the Park attend a number of training programmes each year to improve their skills and expertise. Staff are given personal appraisals to determine their individual training needs.

The Training Officer within Parks and Countryside holds all training records centrally.

The staff skill audit below outlines the level of experience in years in horticulture.

Job Title	Name	Experience
District Parks Officer	Mark Lowe	37 years
Area Parks Officer	Andy Mumford	28 years

Working Team Leader	Danny Coyle	30 years
Gardener	Rob Yellott	6 years
Gardener	Mick Dyson	23 years

B2.4 LITTER, CLEANLINESS AND VANDALISM

The appearance and overall upkeep of the park is very important. Meersbrook Park staff pride themselves on keeping the park free of litter and graffiti and responding quickly to any problems that arise.

B2.4a Policy on vandalism and graffiti

Grffiti is removed immediately by on-site team where ever possible or a specialist team is called in when necessary. The on-site park staff respond to vandalism by undertaking a repair themselves or making the items safe until a repair can be carried out by others. All offensive graffiti is removed within 24 hours.

B2.4.b Litter and other waste

Waste bins are provided throughout the park and are emptied daily or as often as required dependant on the level of use, which can vary greatly throughout the year.

There are eight standardised litter bins with a 93 litres capacity; these have been sited throughout the park at strategic points. In addition, there is one recycling bin within the Sunken Garden, for plastic, paper and cans. The items are sorted and recycled at the nearby recycling point.

Litter picking takes place every morning, and litter as seen is removed throughout the day by Park staff. All black bin liners used in the park are bio-degradable. All litter collected is bagged and removed from site. All the waste is taken to be incinerated at Sheffield's green heat recovery recycling centre providing heat and power to various buildings around Sheffield.

There are five dog waste bins provided, these are on all main paths, and are emptied twice per week by Environmental Services. All waste is incinerated. Dog fouling is kept to a minimum and enforcement officers with the power to fine offenders are called in if required. To encourage park users to pick up dog faeces bio-degradable dog bags can be purchased for 50p at the Head Office reception.

B2.5 ENVIRONMENTAL SUSTAINABILITY

Meersbrook Park aims to optimise the balance between high quality maintenance and minimising its environmental impact and use of resources.

B2.5a SCC Environmental Policy

In terms of wider sustainable management, the current SCC Environmental Policy is adhered to and can be found in **Appendix D4**.

This builds on policies related to the Eco-Management and Audit Scheme (EMAS). Staff training was given on EMAS in 2000. The Service was EMAS audited in 2002, scoring well but with some scope for further improvement. The latter is currently under review and being further developed.

On a site-specific level:

- There is a site specific environmental policy for the park and surrounding parkland together with actions for greater sustainability, **see Appendix D4**. This policy links directly to SCC's broader environment policy and has been agreed by all partners and stakeholders.
- One of the Parks and Countryside Service Plan targets for 2010/11 was to reduce the environmental impact and become more environmentally friendly in the way that we work. This initiative is far reaching and aims to question and review how we are carrying out the management and maintenance of our service and look at ways to reduce the environmental footprint and make our actions more sustainable.

B2.5b Pesticides

Parks and Countryside have reduced the number and quantities of pesticide used across the city, and in the case of Meersbrook Park have reduced chemical application to a very minimal level, which includes application of Glyphosate to channels, treatment of moss on footpaths and minimal use of pesticides for control of pest and disease on roses. All staff handling pesticides are trained in their use to the level required by the "Control of Pesticides" Regulations 1986.

The Pesticide Policy and Code of Practice can be found in **Appendix D5**

B2.5c Peat

It is SCC policy not to buy or use peat based products. The committee report passing this recommendation, dated 1991, can be found in **Appendix D6**.

Peat free potting compost is used to fill containers, and we endeavour to buy new shrubs and plants grown in peat free compost. Bedding plants are currently grown in peat based compost, but we are trying to find a solution to this with suppliers. It is our intention to add compost recycled on site to the annual bedding scheme to aid water retention and to improve soil quality.

B2.5d Fertilisers

We have changed the type of fertilisers we use and have introduced natural compounds, which are more environmentally friendly and easily broken down, avoiding contamination of water courses. Turf fertilisers include bio-digestive nutrients with stable humus, microbe activators, proteins and seaweeds.

B2.5e Waste materials

Green waste generated in the Park is recycled on site and/or at nearby parks. Shrub prunings are chipped and re-used as mulch. Green waste is stored in compost bays at the Walled Garden and is re-used as a soil improver. This process reduces the need to transport material across the city and reduces waste going to landfill.

Any harvestable timber which arises from major thinning or felling operations will be sold and removed to help off-set the costs of operations, and to make good use of this renewable resource. Smaller timber is chipped and retained for use in the park as a weed suppressant.

B2.5f Energy Reduction

The Head Office building has been insulated; has secondary glazing, low energy lighting, radiator thermostats and the use of strategic room thermostats.

The community building is insulated and has double glazing to help reduce energy usage.

Parks and Countryside have created a focus group specifically tasked with reducing the Service carbon footprint, in line with key performance indicators. The group have generated a number of key actions that have been implemented throughout the Service. This includes the procurement of fuel efficient machinery and vehicles.

B2.5g Water management

The water supply to the park is metered. Low water use toilets and taps have been installed in the Head Office toilets.

Gullies throughout the park are cleaned out to aid water flow.

B2.5.h Machinery

During 2006/07 a range of new machines for the park have been introduced, these include a condor ferris, strimmers and hedge trimmers. All designed to meet the latest emissions, noise and vibration standards.

B2.5i Green Waste

Green waste on site is composted in compost bays, with the compost turned regularly. The aim is to use all compost as a soil conditioner and planting medium for new planting to make sure no green waste is removed from site. All pruning material is wood chipped using one of three wood chippers available to Parks teams. The chippings are used as weed suppressant mulch on shrub beds and to reduce water loss around planting.

B2.5j Transport

Meersbrook Park is situated in a very busy residential part of the city, with a large number of visitors coming from the local community. The park is within walking distance, and close to good transport links.

The park is well served by public transport with bus stops on the main road within 100m of the park entrances on the west side, buses run approximately every 10 minutes out of the city centre. In addition, the nearest bus stop is located at the south west entrance off Norton Lees Road; the bus stop is serviced by the number 19 bus which runs every 30 minutes.

Two disabled bays have been created outside the main Head Office for park uses. Disabled parking is also available by the bowling green. This is by permit only and is managed by the Bowling Club.

Local Bus frequency

25a	City Centre, Bradway	Every 20 mins	
53	City Centre, Lowedges	Every 10 mins Mon-Fri	12 mins Sat. 20 Mins Sunday
20/20A	City Centre, Hemsworth	Every 10 mins Mon-Fri	15 mins Sat 30 Mins Sunday
19	City Centre, Jordanthorpe	Every 30 mins Mon-Sat	No Service on Sunday

B2.6 CONSERVATION OF HERITAGE AND NATURE

Meersbrook Park is one of the important historic open spaces in Sheffield and the park is the custodian of two of the city's significant historic buildings. Its historic character is protected through a number of planning mechanisms. All development of the park considers the impact on the historic nature of the park and woodlands.

Bishops House Museum



B2.6a Interpretation

An important first step in promoting conservation is to ensure users understand and realise the value of the park's assets. Any development within the park will consider the importance of the historic value of the buildings and landscape. Work is underway to secure funding to commission an interpretation panel. This will educate park users and promote historical values of the park and enhance their experience.

B2.6b Biodiversity

A biodiversity survey was undertaken in December 2009. This highlighted the varied number of species within the park. Any development within the park will consider the impact on the biodiversity and steps will be put in place to enhance the habitat.

Action has been taken to increase the amount of deadwood in the woodlands. This is incorporated into the tree maintenance schedule for the next five years. Deadwood is an excellent habitat for arthropods etc. Consideration is given to planting schemes to encourage and enhance biodiversity. **(Appendix C5)**

B2.6c Education

Volunteers from the Walled Garden and Museum staff organise a number of educational events throughout the year which usually relate to natural history and horticultural topics.

A range of leaflets have been produced to better explain the historic importance of the Museum. These are available from the Museum.

The park is also bi-annually used by the local schools on sports day. Parks and Countryside staff mark out running tracks. The park offers valuable green space to these local schools that are without the benefit of soft landscaping.

B2.7 COMMUNITY INVOLVEMENT

Meersbrook Park is a busy park and serves a densely populated area, and the community has proven to want to support their local park both in usage of the park and supporting Meersbrook Park Users' Trust in fundraising and activity days. The park is used by groups from varied ethnic and racial backgrounds, which enables multiracial use. The facilities within the park bring people from all age groups, from mums and toddler groups, school parties, to senior members enjoying a game of bowls.

B2.7a The Friends' Group

The involvement of the Meersbrook Park Users' Trust started in the early 1990's primarily as an action group raising the profile of the park and the need to improve park facilities such as the playground and the implementation of the dog free zone. They have supported and welcomed many improvements to the park over the years. They continue to be pro-active in submitting applications for funding of agreed projects. Over the years they have been very successful in their applications.



PLAYGROUND IMPROVEMENTS

YOUTH SHELTER

SKATE BOWL

The Friends meet every two months with the Parks Officers at an open public meeting at which all users of the park are invited to attend. One of the roles of the Friends' Group is to have discussions relating to the use and development of the park. The meetings are minuted.

The Meersbrook Park Users Trust developed their own website.

<http://meersbrookpark.org.uk/>

B2.7b Other Stakeholders

To help the Parks Officers respond to the needs of users and the local community, ties have been created with the Norton Lees Residents' Association Group. Following issues of anti-social behaviour, Sheffield City Council and Norton Lees Residents' Association secured funding for CCTV at Bishops House Museum in order to protect this Grade II* listed building.

<http://www.nortonlees.org.uk/>

B2.7c Community Events

Samples of the type of events and community engagement exercises that take place within the park can be found on our Ranger website at:

<https://www.sheffield.gov.uk/out--about/parks-woodlands--countryside/rangers>

Larger events are facilitated by the Outdoor Event Section and the **aims and objectives** of this section can be found in **Appendix D.7**. They respond to requests made by external organisations for suitable venues for events, rather than organise events in their own right. The Community Forestry Team organises the Meersbrook Tree Day event every October half term, to which all local school children and residents are invited.

B2.7d Feedback

Comments on any aspect of Sheffield City Council's work can be made at any time via the Corporate Feedback Leaflet: "**Tell Us What You Think**". Further details can be found in **Appendix D8**.

B2.8 MARKETING

- During 2010/2011 a marketing strategy for Meersbrook Park will be progressed.
- This marketing plan will be discussed with key stakeholders and user groups.
- A series of events, by the Ranger Service take place on the site.
- Meersbrook Park Users Trust and Bishops' House Museum arrange a number of events and educational activity days throughout the year.
- Parks and Countryside are looking to produce a leaflet, although this is dependant on securing the necessary funding.
- Further information about the park, Friends and events can be found in the reception area of the Head Office, and via the Sheffield City Council and Meersbrook Park Users Trust websites.

Meersbrook Park Users Trust - Events

Parks & Countryside - Events

B2.8.a Promotion

The promotion and marketing of Meersbrook Park starts with the preservation and enhancement of the park reputation. The management plan sets out to value the park within the local area as a place which is safe, clean, well maintained and providing a range of community based events, which will meet the needs of all age groups within the community.

Meersbrook Park is featured along with other parks and open spaces on the Sheffield City Council's web site. This has been enhanced to create a dedicated page of information regarding the park, facilities and heritage. It is our aim to regularly update the information and opening times of facilities, and provide museum information.

B2.8.b Facility pricing and promotion

In a bid to make the park facilities accessible to all, the City Council considers that price should not be a barrier to participation, and therefore most of the facilities within the park are free use.

B2.9 OVERALL MANAGEMENT

B2.9a Well maintained

The grounds maintenance work within the park is carried out by the Parks and Countryside dedicated gardening staff that are based within the park. The appearance and the overall upkeep of the park is very important, and staff pride themselves on the high standards in such a high profile park. The team have access to maintenance machinery which is stored in a secure garage/workshop within the confines of the Walled Garden and carry out all the maintenance within the parks except for the large grass area, this is cut by Amey tractor units. The team is supported by a mobile team, which can be called on to assist with any large horticultural task or to cover holiday/sickness.

Meersbrook Park is maintained to a high standard by a skilled and motivated workforce, with colourful hand weeded herbaceous borders all edged off regularly. There are large woodland areas which are left naturalistic to encourage wildlife habitat development.



Maintenance work of the two bowling greens is carried out by an external contractor, as per the self-maintenance agreement between Parks and Countryside and Meersbrook Park Bowling Club. The contractor has been maintaining for the bowling greens for almost 10 years.

The Walled Garden is maintained by the Meersbrook Park Users Trust, Heeley City Farm and volunteers. They were successful in their 2009 Green Pennant application.

The on-site day to day management presence is overseen by the Working Team Leader, who acts as a central contact point for enquires by park visitors and user groups.

- Best Value was introduced to Sheffield City Council in April 2000, replacing Compulsory Competitive Tendering for grounds maintenance.
- Where specialist contractors are required, tenders are normally invited for the work from companies who are included in the Council's relevant list of preferred contractors. The Corporate Contracts Consultancy Team in PLACE approves this list.
- Any associated contract specifications which have been drawn up between the Parks and Countryside Service and the Contracts Consultancy Team include a wide range of contract clauses related to methods of work, health and safety, insurance, protection of environmental features, etc. Each individual project tendered includes a detailed specification of work required, including timescales.

B3. ANNUAL MANAGEMENT ACTION PLAN

CRITERIA 1 - WELCOMING PLACE

Topic	Task	2012/13	2013/14	2014/15	Lead
Signs	To maintain high standard of signage	√	√	√	Supervisor/Staff
Entrances	To maintain high standards of horticulture and to create a welcoming feel to all entrances	√	√	√	Supervisor/Staff
Safe pedestrian egress for the park	To keep the entrances clear of vehicles to avoid pedestrian/vehicle conflict, except the Head Office entrance, where a separate walk way offers pedestrian segregation	√	√	√	Supervisor/Staff
Safe cycling within the park	To ensure that cyclists use the park in a safe manner	√	√	√	PO/PCSO Supervisor/Staff
Noticeboards	To ensure information is kept up to date	√	√	√	MPUT/Supervisor
Parks information	Ensure web page and park information is kept up to date	√	√	√	PO/Secretarial Support Officer
Community	Increase use of park for events etc.	√	√	√	P&C MPUT/Rangers/Events Team/ PO

CRITERIA 2 - CLEAN & WELL MAINTAINED

TOPIC	Task	2012/13	2013/14	2014/15	Lead
Floral displays maintenance	Ensure that the high standards of floral displays and standards of grass cutting is maintained	√	√	√	Supervisor/Staff
Shrub Beds	Upgrade shrub beds and planting	√	√	√	PO/Supervisor/Staff
Shelter	Regular inspection for graffiti and litter	√	√	√	Staff
Museum	Continue CCTV monitoring to minimise anti-social behaviour	√	√	√	Museums
Paths	Ensure paths are clean and safe and maintenance schedules are adhered to	√	√	√	Staff
Litter	Ensure park is kept litter free	√	√	√	Staff
Graffiti	Daily inspection and removal	√	√	√	Staff
MUGA	Keep clear of debris/sweep	√	√	√	Staff
Pavilions	Regular maintenance of the pavilions	√	√	√	Property&Facilities/ Community Building group/ Bowling Club/MPUT/Kier
Head Office	Building maintained to a high standard, in line with Grade 2 Listing	√	√	√	Property & Facilities/Staff/Kier
Bowling Greens	Maintain to a high standard	√	√	√	External contractor/Bowling Club

CRITERIA 3 - CONSERVATION & HERITAGE

Topic	Task	2012/13	2013/14	2014/15	Lead
Ecology Survey	Carry out an ecology survey Monitor/take action		√	√	Bio-diversity Officer
Carry out an energy audit of all buildings in the park	Carry out energy efficiency survey (Completed 2009)		√		Energy Unit
Trees on site	The arboriculture section to maintain the trees on site and to carry out visual inspections on a regular basis	√	√	√	Trees
Memorial	Ensure that the memorial in the park is kept clean and maintained to a high standard	√	√	√	Staff/Property and Facilities Management

CRITERIA 4 - MARKETING

Task	Task	2012/13	2013/14	2014/15	Lead
Web Site	Update the dedicated page for the park to outline facilities and events	√	√	√	Secretarial Support Officer
Local and City Wide Promotions	Update Head Office notice boards on a regular basis	√	√	√	P&C Staff
Link in to Rangers, Museums and MPUT Activity Programmes	Develop a list of ranger activities within the park	√	√	√	PO/Rangers/MPUT/Museum Staff

Criteria 5 – HEALTH, SAFE & SECURE

Topic	Task	2012/13	2013/14	2014/15	Lead
Health and safety risks for park visitors and staff using the park	Ensure that an annual site assessment is carried out and an action plan is developed. In addition to this a monthly inspection and daily visual inspection of the park is carried out	√	√	√	PO/Staff
Legionella & Fire Risk assessments	Weekly water temperature test. Annual Fire Risk assessment of buildings	√	√	√	Supervisor DPO
Playground Inspections/Assessments	Daily inspections of play equipment and surfaces. Quarterly inspections all play equipment. Independent annual assessment of playground and play equipment.	√	√	√	Staff Playground Inspector External independent contractor
Lighting in the park	To check that all lights are in working order	√	√	√	Staff/Bowling Club/P&F
Dog fouling	Encourage dog owners to clear up after their pets and that park is kept free from dog faeces. Twice weekly emptying of dog waste bins	√	√	√	Staff ERS
Shrub beds	Ensure that all the shrub beds on site are kept well pruned to reduce any hidden areas	√	√	√	Staff

CRITERIA 6 - SUSTAINABILITY

Topic	Task	2012/13	2013/14	2014/15	Lead
Building Efficiency Audit	Carry out audit of buildings (Completed 2009)		√		Energy Unit/ Property and Facilities Management
Pesticides	Review limited use of pesticides used in park	√	√	√	PO/Staff
Recycling	Increase amount of waste recycled from Head Office	√	√	√	Office staff
Reduce the emissions on maintenance vehicles and mowing machines	Introduce low sulphur engines on all new equipment	√	√	√	Machinery Working Group
Shredded paper material	All shredding created at Head Office is reused at Graves Park Animal Farm as bedding	√	√	√	P&C Staff/Animal Farm Staff
Green waste recycling	Compost green waste and reuse as mulch/soil improver. Shrub prunings chipped/shredded and reused as mulch material	√	√	√	Supervisor/Staff

CRITERIA 7 – COMMUNITY INVOLVEMENT

Topic	Task	2012/13	2013/14	2014/15	Lead
Meersbrook Park Stakeholders	Partnership working to encourage improvements and developments within the park	√	√	√	PO/MPUT/Regeneration Officer/Meersbrook Bowling Club
Park visitors	Encourage increased use of park and facilities	√	√	√	Staff/ PO/ MPUT/Heeley Development Trust
Schools	Establish links with schools and encourage increased use of the park and Museum for educational and recreational purposes	√	√	√	Museums/School/Staff
Community Pavilion	Continue to support the use of the pavilion by current users whilst encouraging new users and groups.	√	√	√	CYPD Staff

CRITERIA 8 - MANAGEMENT

Task	Task	2012/13	2013/14	2014/15	Lead
Future Plans	Continue to develop plans to improve park facilities and landscape	√	√	√	PO/MPUT/Heeley Development Trust/Staff
Grounds maintenance	Ensure that the original maintenance plan for the park is followed and amended as required	√	√	√	PO/Supervisor/Staff
Increase involvement of Friends' Group	Ensure attendance at Friends' Group meetings to discuss the use and future development of the park	√	√	√	P&C Staff

B4. ANNUAL MAINTENANCE PLAN

a) Southbank Confirm

The Parks and Countryside service employs *CONFIRM Environmental* (Southbank Systems). CONFIRM is a suite of ICT products designed for the maintenance and management of all environmental assets, including, grounds, trees and playgrounds and property. The system's *Customer Services* module is also utilised to track and monitor service responses to all customer contacts made by telephone, letter, email etc.

Maintenance Contracts, Schedules, Rates and Site Works are generated using the system and our maintenance staff/contractors receive work tickets, as appropriate.

Fig B4.1: Example of CONFIRM System Site Record

2006 Annual Routine Maintenance		Performance Skills No												Total		
SOR Item		1	2	3	4	5	6	7	8	9	10	11	12	13		
Site: Norfolk Park (CMD4204)		Area: Park-Inhby														
1.01 Feature Type: Sports - Bowls (SPBA)		Classification: Maintenance Std 1 (STD1)												Feature Id / Location: B01		
Sports - Bowling Greens	A0701/01	Mow Bowling Green - Season	12	14	16	18	18	13	9	1		1	1		3	102
	B0504/01	Clip/Clear Bowling Green Edge	1	1	1	1	1	1	1							7
	C1402/01	Bowls - Remove Leaves/Litter	4	4	4	4	4	4	4	4	4	4	4	4	4	52
	C3101/01	Drag Brush Green	12	12	12	12	12	12	10	4	4	4	4	4	4	106
	C3302/01	Water Fine Turf As Necessary	1		1	1	1									4
	C5501/01	Inspect Bowling Green / Complete Report							1	4	4	4	4	4	4	25
	C5503/01	Supply & Apply Spring Fertilizer	1													1
	C5504/01	Supply & Apply Autumn Fertilizer							1							1
	C5505/01	Supply & Apply Synbio Granular	1													1
	C5506/01	Supply & Apply Synbio Resistor						1								1
	D0504/01	Spray Mitothane Fungicide								1					1	2
	D0116/01	Supply & Apply Moss Killer									1					1
	D0117/01	Supply & Apply Spring Weed & Feed													1	1
	F2001/01	Mn. Chen. Litter & Weed Free	2	2	2	2	2	2	2							14
	R011/01	Supply & Overseed Green							1							1
2.01 Feature Type: Sports - Bowls (SPBA)		Classification: Maintenance Std 1 (STD1)												Feature Id / Location: D02		
Sports - Bowling Greens	A0701/01	Mow Bowling Green - Season	12	14	16	18	18	13	9	1		1	1		3	102
	B0504/01	Clip/Clear Bowling Green Edge	1	1	1	1	1	1	1							7
	C1402/01	Bowls - Remove Leaves/Litter	4	4	4	4	4	4	4	4	4	4	4	4	4	52
	C3101/01	Drag Brush Green	12	12	12	12	12	12	10	4	4	4	4	4	4	106
	C3302/01	Water Fine Turf As Necessary	1		1	1	1									4

generated by : Bob Wheeler 11:17:37

Further details of the park maintenance are available from the Area Parks Officer and Technical Assistant.

In addition to the maintenance of the Park, the building receives maintenance from SCC Property and Facilities Management Section, who then arrange for a contractor to undertake repairs. Property and Facilities Management Section also programme annual fire equipment and portable appliance test and a five yearly repainting programme for the Park's infrastructure.

B5. ANNUAL MARKETING & PROMOTION PACK

Following is just a few examples of information used to promote the site

WEBSITE LINKS

Examples:

SHEFFIELD CITY COUNCIL WEBSITE

<https://www.sheffield.gov.uk/out--about/parks-woodlands--countryside/parks/city-district-local-parks/meersbrook-park.html>

FRIENDS GROUP WEBSITE

<http://meersbrookpark.org.uk/>

EVENT SHEFFIELD WEBSITE

<http://www.welcometosheffield.co.uk/>

MEERSBROOK PARK EVENTS

PRINTED MATERIALS

EVENTS LEAFLET

Available from the Head Office reception

PART C. - SITE RELATED APPENDICES

- C1 MEERSBROOK PARK DEVELOPMENT PLAN**
 - C2 SITE RISK ASSESSMENT**
 - C3 BARRIERS TO USE AUDIT**
 - C4 BOWLING CLUB SELF MAINTENANCE AGREEMENT**
 - C5 MEERSBROOK PARK ECOLOGICAL REPORT**
- (Appendices will be available on site during the site visit)**

PART D. - SHEFFIELD CITY COUNCIL APPENDICES

The Appendices listed below are available as a single download from our website

- D1 PLACE HEALTH AND SAFETY POLICY**
- D2 SAFE REMOVAL OF NEEDLES AND SYRINGES**
- D3 BYELAWS** (via our website link)
- D4 SCC ENVIRONMENTAL POLICY**
- D5 SCC USE OF PESTICIDE POLICY**
- D6 SCC USE OF PEAT POLICY**
- D7 SCC EVENTS SECTION AIMS AND OBJECTIVES**
- D8 CORPORATE FEEDBACK LEAFLET – TELL US WHAT YOU THINK**

Meersbrook Park Development Plan 2012 – 2017

ITEM	DESCRIPTION	TIMESCALE
Walled Garden improvements	<p>The Walled Garden is run in partnership with Meersbrook Park Users Trust with input from Heeley City Farm. It is maintained by a team of volunteers and is opened to the public on a regular basis and for events.</p> <p>Consultation between Heeley City Farm, Meersbrook Park Users Trust and SCC Parks will take place into the possible creation of a training and education centre for local food growing within the Walled Garden.</p>	2013 onwards
Development of MUGA	<p>Parks and Countryside are working in partnership with Meersbrook Park Users Trust and Activity Sheffield to submit bids to Big Lottery and Football Foundation to renovate and activate old tennis courts as full Multi-use games area.</p> <p>The MUGA will accommodate football, basketball, tennis and netball. Line markings for all these sports will be included, along with the necessary goals/hoops/nets etc. which may be removable if appropriate. The floodlight area will be enclosed by new 3m high fencing. Signage will also be included.</p>	Projected completed: September 2011
Trim Trail	Design and install wooden Trim trail below Bishops' House.	Installed October 2012
Trees	<p>All trees will be managed in conjunction with the long term sustainability program developed for this park.</p> <p>Meersbrook Park Tree Day is now an annual fixture in the event programme.</p>	<p>Ongoing</p> <p>2012 onwards</p>

<p>Trees (cont.)</p>	<p>Natural regeneration will be the main method of providing new trees. Planting will only be considered if natural regeneration fails to appear some 3-4 years after canopy opening and then only using plants of local provenance.</p> <p>Areas of regeneration will require re-spacing to ensure that an approximate mix of species is encouraged and to promote healthy crown development.</p> <p>All operations will favour the locally native tree and shrub species present within the existing woodland and will in general encourage a greater proportion of native trees in the long term.</p> <p>Tree Safety and Assessments</p> <p>Tree Risk Assessment will be carried out in adherence with the existing policy guidelines. The Parks trees will be assessed in the 2012/13 financial year. All trees situated within falling distance of the children’s playground area will be assessed on an annual basis.</p> <p>The cost of this work is usually around £1,500 and is funded from revenue budgets. The work is carried out by approved arboriculture contractors</p> <p>Install Bird/Bat Boxes</p> <p>Increase the amount of bird/bat boxes through the park</p>	<p>To be completed 2012 onwards</p> <p>2012-2015</p>
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<p>Horticultural Features</p>	<p>Ongoing work is taking place to enhance the safe and welcoming feel this work will improve and enhance the horticultural features within the park.</p> <p>Mixed Border Planting</p> <p>Design and construct new mixed border. Including ferns and herbaceous planting.</p> <p>Herbaceous Border</p> <p>Remove all old plant material, treat convolvulus. Plant up with new plant material and mulch.</p> <p>Rockery – Rosary</p> <p>Following the completion of the work at the rosary. A work schedule has been developed to renovate the rockery. Prepare and plant with appropriate plant material, thus enhancing the area.</p> <p>Wildflower Area</p> <p>Identify areas within the park where different wildflower mixes are to be trailed.</p> <p>Ecological Planting</p> <p>Create an ecotone adjacent to the new plantation woodland by enhancing the existing planting with native wildflowers. Plug planting carried out Spring 2011. Further planting to be carried out 2012.</p> <p>Develop boggy grasslands towards the bottom of the site to add ecological value to the park.</p>	<p>Completed April 2010</p> <p>Completed April 2010</p> <p>Planting completed April 2010</p> <p>2012 – 2014</p> <p>Completed Spring 2011, Continue 2012/13/14</p> <p>Spring 2012</p> <p>Completed Spring 2011</p>
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<p>Park Furniture</p>	<p>Litter Bins</p> <p>Installation of new litter bins.</p> <p>Benches</p> <p>Install new benches, including woodland bench. Stain and paint existing benches where required.</p> <p>Sculpture Trail</p> <p>Additional wood sculpture created as part of Annual Tree Day, Sculpture Trail to be explored as future park attraction.</p> <p>Signage</p> <p>Consideration given to a new pictorial map sign of the park, along with brown directional signs outside the site.</p>	<p>3 new litter bins installed 2010</p> <p>2 Woodland seats installed August 2010 2 Additional benches to be installed 2012</p> <p>2013 – 2016</p>
<p>Bowling Greens</p>	<p>Drainage</p> <p>Improve drainage to bottom bowling green. In order to accommodate increased usage of this green.</p> <p>Inspect and assess efficiency of channel drainage to top bowling green. To improve playing surface.</p> <p>Reduce/Remove Privet Hedges</p> <p>Reduce/remove hedges from the perimeter fence around top side of the bowling greens and at Meersbrook Park Road entrance. Allowing improved sightlines, increasing personal safety and security of the pavilions and greens.</p>	<p>Work completed 2011</p> <p>Assessment and recommendations applied</p> <p>Work completed 2012</p>

	<p>Tree Management</p> <p>Remove self setts from around the banking of the bowling green.</p> <p>Crown lift mature trees on south side to increase light onto the green.</p>	<p>Completed 2011</p> <p>Completed 2011</p>
Meersbrook Park Road Entrance	<p>Entrance</p> <p>Parks and Countryside Officers to work with MPUT to design improvements to entrance. Work to include possible removal of privet hedges and overgrown shrubs.</p>	<p>2013 – 2014 (Phase 2)</p>
New Features	<p>Proposed new features being developed in response to community requests.</p> <p>Lockable Notice Boards</p> <p>Install/Fasten lockable notice boards at key entrances.</p> <p>Trim Trail</p> <p>Consultation work with local community and park users.</p> <p>Secure funding and install as per consultation outcome.</p> <p>Ravine Woodland Walk</p> <p>Consultation work with Area Parks Officer, park users and local community.</p> <p>Secure funding and implement outcome of consultation work.</p>	<p>Installed March 2010</p> <p>Installed spring 2013</p> <p>2013 – 2016</p> <p>2013 – 2016</p>

	<p>Woodland Footpath</p> <p>Spread crushed brick or similar material on footpath to formalise desire line leading through the orchard.</p> <p>View Interpretation Panel</p> <p>Consultation work with Meersbrook Park Users Trust, Parks and Countryside Officers and local community.</p> <p>Secure Funding</p> <p>Design and install interpretation panel at the top of the park taking advantage of the spectacular view.</p>	<p>2014</p> <p>Projected 2012 – 2015 (possible corporate volunteering event)</p> <p>2013 – 2015</p> <p>2013 – 2015</p>
<p>Hard Landscapes</p>	<p>Installation of Bollards</p> <p>Install bollards to improve pedestrian safety and limitation of vehicles near to the Head Office building.</p> <p>Installation of Signage</p> <p>Install speed limit signage at car park entrance. Install 'Dogs on Lead' signage around office entrance to protect herbaceous beds and to provide safer environment for vehicles entering/exiting the car park.</p> <p>Bishops' House Pathway</p> <p>Install a grasscrete pathway to the rear of Bishops' House.</p>	<p>Work completed 2011</p> <p>2012</p> <p>2012 - 2016</p>

Sheffield City Council

Parks and Public Realm Level Three Full Site Risk Assessment

Name of Park/Open Space: MEERSBROOK

Date of Assessment: 15/10/2013

Name of Person: R.ALLEN

Features to be assessed are listed in A. Identify and record the numbers of hazards in each of the categories in B. Provide details of the hazards identified in C. Determine the overall level of risk in D (see risk table left). Outline an action plan to reduce the risk in E.

Classification	Severity	Likelihood	No of people
High	Death	Likely	>40
Medium	Serious Injury	Possible	5-40
Low	Bruises, sprains etc.	Unlikely	1-4

A Feature Assessed	B No of Hazards identified	C Details of Risk	D Level of Risk	F Action Plan
Paths Tripping/Falling Hazards	8	5 pot holes in main drive 3 around Bowling Green		Make safe/contact premises for permanent repair
Paths Tripping/ Falling	10	Entrance Norton lees rd., Roots main path	medium	Fill in by teams, make tree section aware.
Ice and Snow Hazards	2	Water crossing paths, possible sledging hazards.	medium	Sign areas making public aware of potential hazards.
Missing Grates/Manholes	1	Protruding manhole	medium	Make premises & assists aware.
Site Drainage	2	Water running across footpaths in two separate areas.	medium	Sign areas in winter for potential slip hazard
Gates/Barriers Trapping	0		low	
Collision	0	Possible due to sledging in winter	medium	Sign park with safety notices.
Statue and Monument Stability	0		low	
Suitable Lighting	0		low	
Walls Structural safety	0		low	

A Feature Assessed	B No of Hazards identified	C Details of Risk	D Level of Risk	F Action Plan
Fences Structural safety	4	Fence support rusted away from fence/ 3 posts missing	medium	Make premises& assets aware.
Benches Damaged broken/Graffiti	5	2 Missing bench seats. 3 plastic benches burnt	high	Make ranger service aware. 3 table tops melted.
Danger of Overhead Power Lines	0		low	
Litter and Fly Tipping	0	Possible on site.	medium	Appropriate bins provided
Dog Fouling	0	Possible all over site.	medium	Appropriate bins provided
Drugs/Needles	0	Possible on various areas of site	medium	Be vigilant during site inspections.
Trees Low Branches	0		low	
Trees Rope Swings/ Children Climbing	0	No evidence of swings	low	
Overgrown shrubs obstructing paths	0		low	
Poisonous Nuts Seeds	0		low	
Wasp and Bee Stings	0	No nests seen while on site	low	
Water safety Drowning/ice	0		low	
Water Safety Fast Flowing Rivers	0	None on site	low	
Water Safety Drainage Grills/dykes	0		low	
Chemical Contamination /Bowling Green's fertiliser	0	Spillage, over application.	low	Chemical application rates adhered to as shown by supplier. Follow COSHH regulations.
Public Safety from Grass cutting machinery	0	Ride on machinery fitted with beakers.	low	
Maintenance Vehicles	0	Adhere to P&PR code of practice when working on site.	low	
Parks Buildings Security Risk	0	Possible graffiti/ break in to building.	low	Liaise with graffiti removal team, also with premises & assets for building monitoring.
Windows and door trapping	0		low	
Utilities Electrocution	0		low	

A Feature Assessed	B No of Hazards identified	C Details of Risk	D Level of Risk	F Action Plan
Sports Safety Posts and Equipment /Structural	0	Checked on daily inspection rota.	low	
Playing surface/Holes /stones	0		low	
Skate Parks/BMX Equipment	0	Checked on daily inspection rota.	low	
Mini Soccer playing surface and Posts	0		low	
Tennis court surfaces and fencing	0		low	
Fishing pegs snagging of lines	0	N/A	low	
Unauthorised Risk Motor Cycles	0		low	Correct entry barriers in place
Vehicles/Traffic movements	0	possible	low	Vehicle access monitored, speed restrictions adhered to.
Maintenance vehicles	0	Adhere to P&PR codes of practice when working on site.	low	
Horse Riding	0		low	
Dog attacks and Bites	0	Possible in various areas of the park	medium	
Drunkenness and anti-social behaviour	0	Possible in various areas of the park.	low	
Vehicle contamination	0		low	

Signed ---Richard Allen-----Dated-----16/10/2013-----

Completed forms to be returned to the Area Officer/Line manager

Kier Sheffield DDA Audit



Company Name: Kier Sheffield LLP **Client :** P & A
Premises: Meersbrook Park Offices **Conditions on day of audit :** Dry & sunny
Date of Audit: 27th September 2006
Auditor: Trevor Thompson
Purpose of Audit To improve access into the building looking at public areas only

It must be noted that the DDA is not compliance-based legislation, and understanding of good practice is subject to change. Therefore, following the guidance given in conjunction with this Assessment can guarantee neither compliance with nor immunity from an award of damages under the DDA. however, demonstrating that you have followed good practice is likely to be the best defence to an individual's claim of discrimination.

Priority 1	Priority 2	Priority 3
Attention likely to be required by October 2004 to meet statutory obligations.	Adjustments likely to be considered reasonable and to be incorporated in an existing maintenance plan.	Non-essential works to meet statutory obligations, although considered desirable and beneficial may not be considered reasonable.

General Information

The Disability Act 1995 (the 'DDA') introduced a raft of new legislation aimed at ending the discrimination that many disabled people face in accessing goods and services.

The DDA affects virtually everyone who provides goods, facilities and services to the general public whether paid for or not (referred to as 'service providers').

On **2nd December 1996** it became unlawful for service providers to treat disabled people less favourably than other people for a reason related to their disability.

Since **1st October 1999** service providers have been obliged to (a) alter practices, policies or procedures that make it unreasonably difficult for disabled people to use their services (b) provide alternative methods of making their services available where the physical features of their premises make it unreasonably difficult for disabled people to access services and (c) provide auxiliary aids and services to assist disabled people to access your goods or services.

By **1st October 2004** service providers will have had to have made 'reasonable adjustments' to the physical features of their premises to overcome barriers to access faced by disabled people. This must be done by altering, removing or providing reasonable means of avoiding such physical features. The extent of adjustments that a service provider is obliged to make will

depend on a number of factors, including their resources and the disruption that making the adjustment will cause.

The DDA classes someone as disabled if they have a physical or mental impairment which has a substantial and long-term adverse effect on their ability to carry out normal day to day activities. In addition to customers who use wheelchairs or who have mobility problems, there are millions of potential customers affected by some degree of hearing loss, learning disabilities, facial disfigurement, visual impairment, mental illness or a condition such as arthritis or incontinence

The most important barriers to access for disabled people arise from the physical features of premises, from staff communication and training, and from the business policies and practices that service providers adopt. In achieving inclusive access it is equally important to implement effective staff equality training as it is to alter obvious physical barriers to access such as steps and poor signage. A common sense approach towards people's access needs combined with often relatively minor physical adjustment can dramatically improve access.

Disclaimer

This report has been prepared with reference to a view of current best practice which is subject to change. As the Disability Discrimination Act 1995 is not compliance based, adherence to the advice given in this report cannot ensure compliance with the DDA 1995 or immunity from the award of damages under the act. For information regarding any issues arising from the interpretation of the DDA, it is strongly recommended that you seek appropriate legal advice

1.0.	Accessible Car Parking		
1.1	Given that you provide private parking facilities for employees or customers, you are obliged to provide accessible parking facilities.		
	Feature	Conforms	Access Comment
1.2	Accessible off road car parking	Yes	There is an accessible parking space opposite the entrance that is already compliant with DDA regulations. There is also an accessible space marked out at the side of the building that does not comply with DDA regulations. There is suitable space to mark out 1no accessible parking bay. Size of the space would need to be 6.000 x 4.8000.
			Recommendations Remove accessible space markings at the side of the building. Mark out bay with correct hatched zones and fit 1no sign post set in ground so it can be viewed all year round.

2.0. Access Routes to the Premises			
2.1	The ease with which mobility impaired people can approach the premises has an impact on their ability to access the goods or services provided within the premises. It is understood that you are responsible for the upkeep and maintenance of the access route to the premises. Accordingly, the condition and layout of the access route to the premises is considered below.		
Feature	Conforms	Access Comment	
2.2	Yes	<p>Access to the premises is off Brook Road. The approach routes from the proposed accessible spaces are of an acceptable gradient. There are no obvious trip hazards. Signage and way finding could be improved by indicating accessible parking and the main entrance.</p> <p style="text-align: center;">Recommendations</p> <p>Fit new signage indicating accessible parking and main entrance.</p>	
2.3	Yes		
2.4	Yes		
2.5	N/A		
2.6	Yes		

	Feature	Conforms	Access Comment
2.7	Are slots in gratings no more than 13 mm wide and set at right angles to the line of pedestrian traffic?	Yes	
2.8	Is the access route clear of abrupt changes in level with cross falls or cambers being less than 1:50?	Yes	<p style="text-align: center;">Recommendations</p> 
2.9	Is the access route free from any trip hazards?	Yes	
2.10	Is the access route clear of physical obstructions or windows and doors that open onto the access route which present a potential hazard?	Yes	
2.11	Is the access route clear of obstacles mounted more than 300 mm above the floor and jutting out into the access route by more than 100 mm?	Yes	

3.0 External Ramps and Steps			
3.1	There are no external ramps or steps to the premises.		
	Feature	Conforms	Access Comment
3.2	Is the vertical height of each individual step between 150 mm to 170 mm (exceptionally 100 mm to 180 mm)?	N/A	
			Recommendations
3.3	Is the flat tread of each step between 250 mm to 300 mm deep?	N/A	No action required.
3.4	Does the overlap or lip on the front edge of any step protrude less than 25 mm?	N/A	
3.5	Do steps have a minimum unobstructed width of 100 mm?	N/A	
3.6	Are the vertical riser of each step solid and not open?	N/A	
3.7	Is the flat tread of each step slip resistant?	N/A	

	Feature	Conforms	Access Comment / Recommendations
3.8	Does each continuous flight of steps between landings contain less than 12 individual steps?	N/A	No action required.
3.9	Do the top and bottom landings of flight of steps incorporate a corduroy hazard warning surface?	N/A	
3.10	Are contrasting step nosing's incorporated on the front face as well as the top of each step?	N/A	
3.11	Is lighting even, sufficiently bright and oriented so as to avoid people negotiating the steps in their own shadow?	N/A	

4.0 Entrance to Premises			
4.1	There is 1 main entrance serving the premises. The entrance is located as follows: 1. Front entrance. Where possible, Best Practice requires that disabled people should be able to use the same services and facilities as non disabled people. It is noted that all customers are able to access the site from the same public entrances.		
	Feature	Conforms	Access Comment / Recommendations
4.2	Is the entrance clearly signed from the access route?	No	Install new signage indicating direction of entrance. The entrance gate fixings protrude slightly from the stone column, posing a trip hazard. These need to be painted in contrasting colours. There is a slight step at the main doorway. The tiles need to be removed and built up to remove the step (Possible problem as the building is Grade 2 Listed and the tiles are patterned. Building consent may be required).
4.3	Is adequate lighting maintained at and leading up to the entrance of the premises?	Yes	
4.4	Is there a colour contrast between the door to the premises and its frame surround?	Yes	
4.5	Is there a clear view of the interior from the threshold?	Yes	
4.6	When moving from the access route to the building into the building itself, is there a flat and level passage across the threshold with a lip or step of no more than 13 mm?	Yes	 

5.0 Entrance Doors			
5.1	<p>The configuration of the entrance door to the premises can impact significantly on people's ability to access the building. We have identified a number of entrance doors, the access features of which are considered below:</p> <p>1. Front Entrance Door.</p>		
	Feature	Conforms	Access Comment
5.2	Are power operated doors in use?	No	<p>The existing doors have no lower vision panel. The doors are difficult open but cannot be removed as the building is Grade 2 Listed.</p> <p style="text-align: center;">Recommendations</p>
5.3	Are low energy swing doors in use?	No	
5.4	Is the door handle located between 900 mm and 1100 mm from the floor and 50 mm from the leading edge of the door?	Yes	<p>Retro-fit power operated door system and relevant door furniture to the existing doors.</p>
5.5	Does the door incorporate either a clear visibility panel between 500 mm and 1500 mm from the floor or two visibility panels, one from 500 mm to 800 mm and a second 1150 mm to 1500 mm from the floor?	Yes	
5.6	Is the minimum effective clear width of the entrance wider than 800 mm?	Yes	



6.0 Access to Service Counter			
6.1	Where possible, Best Practice requires that disabled people should be able to use the same services and facilities as non disabled people.		
	Feature	Conforms	Access Comment
6.2	Is there access to a disabled counter?	Yes	
			Recommendations
			No action required.

7.0	Seating		
7.1	Seating is provided for members of the public in the reception area and the meeting room.		
	Feature	Conforms	Access Comment
7.2	Is a range of differing size, shape and type of seating available?	Yes	
7.3	Are seating arrangements and positions flexible?	Yes	
			Recommendations
			No action required.

8.0 Corridors			
8.1	Corridors should be well illuminated with adequate circulation space to ensure that people can move through them safely and with ease.		
	Feature	Conforms	Access Comment
8.2	Does the corridor have an unobstructed width of 1200 mm? (A reduction in width to 1000 mm around a permanent obstruction is permissible for a short distance only).	Yes	<p>The corridors are wide and well illuminated. No action required.</p> 
8.3	Is there a clear turning circle with a diameter of at least 1800 mm in which to circulate (i.e. the turning circle) at the junctions of the corridor with other corridors?	Yes	
8.4	Is the corridor kept free from obstructions including any promotional stands or racking?	Yes	

9.0 Internal Surfaces			
9.1	Both the condition of internal surfaces and the materials from which they are constructed can have an impact on the ease with which people can navigate around the building. The internal surfaces of the premises are considered below.		
	Feature	Conforms	Access Comment
9.2	Is the flooring throughout the building slip-resistant even when wet?	Yes	No action required.
9.3	Are access routes within the building clear of glossy, highly glazed finishes?	Yes	
9.4	Where fitted, do carpets give a firm surface to allow wheelchair passage without sinking in?	Yes	
9.5	Are there flush joints between different types, textures and / or colours of flooring?	Yes	

10.0 Internal Portable Ramps	
10.1	No internal portable ramps observed during the audit.

11.0 Internal Ramps and Steps			
11.1	There were no internal ramps or steps observed during the audit.		
	Feature	Conforms	Access Comment / Recommendations
11.2	Is the vertical height of each individual step between 150 mm to 170 mm (exceptionally 100 mm to 180 mm	N/A	No action required.
11.3	Is the flat tread of each step between 250 mm to 300 mm deep?	N/A	
11.4	Does the overlap or lip on the front edge of any step protrude less than 25 mm?	N/A	
11.5	Do steps have a minimum unobstructed width of 1000 mm?	N/A	
11.6	Are the vertical risers of each step solid and not open?	N/A	

	Feature	Conforms	Access Comment / Recommendations
11.7	Is the flat tread of each step slip resistant?	N/A	No action required.
11.8	Does each continuous flight of steps between landings contain less than 16 individual steps?	N/A	
11.9	Do the top and bottom landings of the flight of steps incorporate a corduroy hazard warning surface?	N/A	
11.10	Are contrasting step nosing's incorporated on the front face as well as the top of each step?	N/A	
11.11	Is lighting even, sufficiently bright and oriented so as to avoid people negotiating the steps in their own shadow?	N/A	
11.12	Is the handrail provided between 900 mm and 100 mm above the surface of the steps?	N/A	
11.13	Is the height of the handrail consistent for the length of the handrail?	N/A	

	Feature	Conforms	Access Comment / Recommendations
11.14	Is the handrail sufficiently well secured to provide adequate support?	N/A	No action required.
11.15	Do the handrail support brackets provide continuous hand contact with the rail and / or is the rail clear of other obstructions?	N/A	
11.16	Is the handrail continuous, leaving no gaps at any point and extending across landings?	N/A	
11.17	Does the handrail extend at least 300 mm beyond the top and bottom of the steps and return the end of the handrail to the wall or the floor?	N/A	
11.18	Does the handrail contain tactile warning marks to indicate the top and bottom of the steps?	N/A	
11.19	Is the handrail easy to grip and not cold to the touch?	N/A	

	Feature	Conforms	Access Comment / Recommendations
11.20	Is the handrail between 45 mm to 50 mm in diameter?	N/A	No action required.
11.21	Is the handrail contrasting in tone and colour to its surroundings?	N/A	
11.22	Does the handrail protrude less than 100 mm into the steps?	N/A	
11.23	Is there a minimum clear width between handrails of 1000 mm?	N/A	

12.0 Internal Doors			
12.1	The following internal doors have been identified within the premises: 1. Door from reception to corridor.		
	Feature	Conforms	Access Comment
12.2	Is the door a minimum width of 750 mm?	Yes	There is an entry fob system in place on this door.
12.3	Are clear visibility panels incorporated in doors which are in constant use?	Yes	
Recommendations			
12.4	Is the door handle located between 900 mm and 1100 mm from the floor and 50 mm from the leading edge of the door?	No	Fit new handle to interior door.

	Feature	Conforms	Access Comment
12.5	Is the door handle U shaped with a gap in excess of 45 mm between the grip area of the handle and the door panel to which it is attached and does it contrast in colour to the door panel?	No	Fit new handle to interior d

or d

Recommendations

or.

13.0	Telephone Points
13.1	No telephone points were observed during the audit.

14.0 Accessible Toilets			
14.1	There are male and female toilets located on the ground floor.		
	Feature	Conforms	Access Comment
14.2	Are the toilets accessible?	No	The toilets are not accessible to a disabled person due to narrow doors and tight turns.
			
		Recommendations	
		Remove all existing toilet facilities and stud walls and rebuild a new toilet block containing male, female and DDA compliant accessible toilets within the existing floor space. Drawing to be provided.	

15.0	Internal Platform Lifts
15.1	Consideration should be given to the installation of a platform lift or appropriate passenger lift to provide level access to all areas within the building in which goods and services are being provided. As a minimum, ensure that identical goods and services are available in areas which can be reached by all users.

16.0	Internal Passenger Lifts
16.1	There were no internal passenger lifts observed during the audit.

17.0 Signage			
17.1	The existing signage provision is examined below.		
	Feature	Conforms	Access Comment
17.2	Are room identification signs located consistently both at eye level (1500 mm), and on the wall immediately adjacent to the latch side of the door?	No	Very little signage and way finding was observed at the time of the audit.
			Recommendations
17.3	Is Braille and tactile signage provided where necessary?	No	<p>My recommendations would be to fit the following signage:</p> <ol style="list-style-type: none"> 1. Indicate main entrance. 2. Reception, including induction loop. 3. Toilets - male, female and disabled. 4. Meeting rooms. 5. Disabled parking signs set on posts.
17.4	Are Braille and tactile room identification signs placed on the wall beside the latch of the door?	No	
17.5	Are internal signs presented without a glass or reflective surface?	N/A	
17.6	Do signs incorporate clear colour contrast between the lettering and the sign background?	N/A	

18.0 Fire and Evacuation Procedures			
18.1	The existing fire and evacuation procedures are examined below.		
	Feature	Conforms	Access Comment /Recommendations
18.2	Has an appraisal of the emergency evacuation procedure for disabled people been conducted in conjunction with the appropriate Fire Officer?		Client/ management issue
18.3	Do staff members receive training to ensure they are aware of and can implement, the evacuation procedure, including the operation of any refuge areas?		Client/ management issue
18.4	Do internal fire doors / grills incorporate devices which keep the doors open and release them automatically when the alarm is activated?	N/A	Internal fire doors kept shut at all times.
18.5	Is there a visible as well as audible fire alarm system?	No	Need to check if system can be altered. If low voltage fit visual warning as well as sounders in all public areas.

	Feature	Conforms	Access Comment
18.6	Are final exit routes from the premises as accessible as the entry routes to the premises?	No	Main escape route is via the main entrance. A second possible escape is via a stepped egress with no means of alteration. Client needs to carry out a risk assessment regarding methods of escape for disabled persons.

19.0 General Maintenance and Access Observations			
19.1	General Maintenance and Access Observation.		
	Feature	Conforms	Access Comment
19.2	Induction Loop	No	
			Recommendations
			Provide 2no portable induction loops, one for main reception desk and one to be used in meeting rooms. Fit signage indicating induction loop is in use.

JPD/E.3448

Sheffield Property Services,
2-10 Carbrook Hall Road,
Sheffield,
S9 2DB

**Meersbrook Park Bowling Greens
Sheffield City Council and Meersbrook Park Bowling Club
Licence Agreement**

This agreement is made the *23* day of *September* 2004 between Sheffield City Council ("the Council") and Meersbrook Park Bowling Club ("The Club") c/o Eric G. Rydiard, 19 Netherdene Road, Dronfield, Sheffield, S18 1RR, for the maintenance of the bowling greens in Meersbrook Park (hereinafter referred to as "the bowling greens") as shown outlined black on the attached plan.

In consideration of the Club undertaking the works detailed in this agreement the Council has agreed to pay the sum of £7,256.28 during the first year of the agreement, payable in equal half yearly instalments on the 1st April and the 1st October. The City Council will not make payments where the Club has payments outstanding to the Council.

1. This agreement is personal to the Club and creates no tenancy or other estate or interest in favour of the Club other than that of Licensee. The Club will not have exclusive possession of the bowling greens by virtue of this agreement which is not capable of being transferred to any other party or organisation.
2. This agreement will be for a period of 36 calendar months commencing on the 1st April 2004 and expiring on the 31st March 2007.
3. This agreement may be determined at any time before the expiry date by either party giving one month's notice in writing.
4. The Club will:-
 - (i) maintain the bowling greens in accordance with the minimum standards as described in the attached schedule to the reasonable satisfaction of the Head of Parks, Woodlands & Countryside;
 - (ii) only exercise the rights granted by this agreement from 8.30 a.m. to 5.00 p.m. Sunday and 7.30 a.m. to 8.00 p.m. Monday to Saturday. Emergency work may be carried out at other times with the prior agreement of the Head of Parks, Woodlands & Countryside;
 - (iii) be granted a vehicular right of access to the bowling greens over the land shown by black arrows on the attached plan and the Club agree not to use any other route for vehicular access to the bowling greens;
 - (iv) be granted a right to obtain water supplies from within the Park for use in connection with the bowling greens;

jas/meersbrook park

- (v) not to act in any manner or carry out any activity in the bowling greens which causes nuisance or annoyance to adjoining owners or occupiers or to the general public or the Council;
- (vi) make appropriate arrangement for the proper disposal of all refuse to an approved refuse site (including grass clippings and other grounds maintenance arisings) from the bowling greens and keep them clean, tidy and litter free;
- (vii) promptly remove any refuse from the bowling greens and not permit refuse or any other item to be deposited on paths yards or land adjoining the bowling greens so as to cause an obstruction;
- (viii) be responsible for any damage caused as a result of their activities on the bowling greens and indemnify the Council against any claims of whatsoever nature arising out of their use and occupation of the bowling greens and for that purpose take out insurance to cover third party and employer liabilities to the reasonable satisfaction of the Council, such insurance to be maintained throughout the period of this agreement;
- (ix) not display any signs or advertisements of any nature without the prior written consent of the Head of Parks, Woodlands & Countryside;
- (x) not restrict access by the Council to any part of the bowling greens at any time;
- (xi) abide by all relevant Health and Safety legislation;
- (xii) not use or permit the bowling greens to be used for any purpose other than bowling greens;
- (xiii) enter into a self-management contract for the bowling greens for each bowling season during the period of this agreement.

5. The Council will:-

- (1) Licence the Club to have the rights of access to the bowling greens to undertake the works set out in the schedule hereto.
- (2) Permit the use of the bowling greens in accordance with the terms of this agreement.

6. In the event of the Club failing to maintain the bowling greens to the specification in the attached schedule the Council will notify the Club in writing. If the Club do not comply with the notification within two weeks the Council will have the right to undertake the necessary work, charge the Club accordingly and terminate the Agreement forthwith.

7. The Council and the Club agree in all respects to keep one another informed of all matters affecting the use and management of the bowling greens and generally shall act in good faith towards one another.

Signed E.G. Rydiard
For and on behalf of the Club

Martin Page
For and on behalf of the Council

Date 23 September 2004

C5 - Appendix

Phase 1 Ecological Survey Meersbrook Park

Julie Westfold and Ziggy Senkans

December 2009

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- 2 Physical Features**
- 3 The Survey**
 - 3.1 Method**
 - 3.2 Description**
- 4 Evaluation**
- 5 Recommendations**

Appendix 1 Target Notes

Appendix 2 Botanical Species List

Appendix 3 Desk-top Search Species List

Appendix 4 Phase 1 Survey Map

Meersbrook Park

1 Introduction

Site details

Location	Meersbrook
O.S Grid ref	SK 351 843
Owner	Sheffield City Council
Designation	Public open space
Public Access	Open

2 Physical Features

Topography

The site slopes up from the junction of Brook Road and Meersbrook Park Road at the north of the site to Norton Lees Road in the south. There is a small stream which follows the ravine which in the centre of the site, and a number of wet flushes and springs which drain down the slope. This had lead to the formation of marshy grassland habitat at the bottom part of the slope.

Geology

The underlying geology is Pennine lower coal measure formation, mudstone, siltstone and sandstone and Greenmoor sandstone.

3 The Survey

3.1 Method

Meersbrook Park was surveyed in December 2009 and the habitats recorded and classified as described in the JNCC Phase One handbook. The data are presented as a map and are discussed below. Features of interest are described in more detailed Target Notes (TN) in Appendix 1. Additional records are included from the Sheffield Biological Record Centre.

3.2 Description

The majority of the vegetation of Meersbrook Park is typical of many parks found throughout the country with large areas of close-mown amenity grassland and some formal planting. This shows very clearly on the accompanying Phase 1 Habitat Map (See Appendix 4). It has dotted parkland trees, many mature and semi-mature. However there are a number of features which are ecologically interesting and add to the overall interest of the park. These include an area of maturing broadleaved woodland, wet flushes, some grassland indicative of old pasture, and a small stream which drains down the ravine (much loved by local children) in the centre of the park. The topography and hydrology of the park has lead to 'boggy' areas at the bottom of the site.

There have been attempts to increase the diversity of the park in a project to create a wildflower meadow area (adjacent to the new plantation woodland TN11); although it is now fairly species poor in terms of native wildflowers it would be an ideal area to enhance to increase food sources for a wide range of invertebrates.

The site also has a walled garden with glasshouses and planted flower beds. Bishop's House is located to the top of the site.

4 Evaluation

On face value this is a park dominated by mown grass, but it has some really good habitats for wildlife and has much potential for increasing this further. Many of the measures proposed in the 'Recommendations' section are intended not to be expensive to implement, sometimes only requiring a slight change in management regime. There is an active Friends of group who are in a good position to help and good support from the local community.

The records from the Sheffield Biological records Centre and local recorders show how rich the site is particularly for bird species. We are lucky also to have access to the extensive fungi records of local expert Ziggy Senkans.

5 Recommendations

- There has been some attempt to create an ecotone adjacent to the new plantation woodland. This is a really good idea as it greatly enhances woodland habitat that grades into more formally managed areas. There is scope to improve this existing area which at present has few native wildflowers e.g. meadow buttercup (*Ranunculus acris*) and Ox-eye daisy (*Leucanthemum vulgare*) and some non-native flower species. There are also a number of ruderal species such as dock (*Rumex sp*) and creeping thistle (*Cirsium vulgare*) which will outcompete other species. Removal of the top layer of grasses and a suitable wildflower mix would be very

beneficial to wildlife. The mowing regime needs to reflect the nature of the habitat. Some of the trees at the woodland edge could be removed to create a soften edge to the habitat and further increase its value.

- The young plantation woodland (TN11) would benefit from some thinning to allow the trees that are left to develop in more space, some small glades could also be cut. The ground flora is very poor, some additional planting or seeding will enhance this habitat. There is a wet flush which runs through the wood and this could have some planting of species which enjoy wet habitats. Birds are frequently seen bathing and drinking here.
- Leave dead or cut wood where woodland management is carried out. This is a superb habitat for many species particularly beetles and fungi.
- The 'boggy' grassland toward the bottom of the site is a different habitat type and adds ecological value to the park environment. It should not be drained but could become a real feature with the planting of wet/bog loving native species. There is already a good population of the native cuckoo flower or Lady's smock (*Cardamine pratensis*).
- Some of the grassland species are indicative of old meadows. For this reason it has been classified as both close-mown grassland and semi-improved to reflect this. This would be an ideal place to try some more relaxed mowing, away from the main recreation areas. The grasses are fine-leaved so would not develop into coarse, rank grassland.
- Over all there is scope for erecting more bird and bat boxes.

Appendix 1

Target Notes

1 Compound around Ruskin House (SCC offices)

<i>Fagus sylvatica</i>	beech
<i>Trametes versicolor</i>	turkeytail
<i>Xylaria hypoxylon</i>	candlesnuff
<i>Strix alluco</i>	tawny owl
<i>Sitta europaea</i>	nuthatch
<i>Turdus iliacus</i>	redwing
<i>T. viscivorus</i>	mistle thrush
<i>T. philomelus</i>	song thrush
<i>T. pilaris</i>	fieldfare
<i>Sturnus vulgaris</i>	starling

2 A good example of **Huntingdon elm** (*Ulmus x hollandica* 'Vegeta') adjacent to the middle entrance to the park.

3 **Midland hawthorn** (*Crataegus oxyacanthoides*), Double flowered variety, possibly 'Paul's New Double Scarlet'.

4 Newly planted group of trees with excellent examples of **lichens** and the fungi **redlead roundhead** (*Stropharia aurantiaca*) growing on woodchip mulch. This once rare species is now more common due to the increased use of woodchip as a mulch.

5 Boggy area with abundant **cuckoo flower** (*Cardamine pratensis*).

6 **Traveller's joy** or **Oldman's beard** (*Clematis vitalba*) climbing up a chain link fence surrounding the tennis courts. There are only a few records of this native climber for Sheffield.

7 Very large area of fine-leaved grasses on the grass slope above Meersbrook Park Road and adjacent to Burnside Avenue. Species includes **field woodrush** which flowers in spring before the first cut of the season. The grassland is particularly good for a range of grassland fungi. The ones listed below are old grassland indicator species. The area is also used as 'hawking' grounds for the local population of **swift** and **house martin** and a prime feeding ground for members of the thrush family listed in TN1.

<i>Bellis perennis</i>	common daisy
<i>Rumex acetosella</i>	sheep's sorrel
<i>Luzula campestris</i>	field woodrush

<i>Hygrocybe spp.</i>	waxcaps
<i>Entoloma spp.</i>	pinkgills
<i>Clavaria spp.</i>	club fungi
<i>Apus apus</i>	swift
<i>Delchion urbica</i>	house martin

8 The site of regenerating **Wych elm** (*Ulmus glabra*) which is in the line of trees below Lees Nook. The grassland behind this area is good for fungi. The mulch beneath the newly planted trees has fragrant funnel which smells strongly of aniseed.

<i>Ulmus glabra</i>	Wych elm
<i>Calocybe gambosa</i> ,	St. Gorge's mushroom (found in spring)
<i>Lepista saeva</i>	field blewit
<i>Marasmius oreades</i>	fairy ring champignon
<i>Clitocybe fragrans</i>	fragrant funnel

9 A large solitary veteran **common hawthorn** (*Crataegus monogyna*) near the top of the slope to the west of the ravine. The mature woodland area above this veteran is dominated by **oak** (*Quercus sp.*), and is good for **treecreeper** and tawny owl.

<i>Crataegus monogyna</i>	hawthorn
<i>Quercus sp.</i>	oak
<i>Certhia familiaris</i>	treecreeper
<i>Strix alluco</i>	tawny owl

10 The ravine. This is the local name for the steep sided watercourse that cuts the park in two. It has a 'stag headed' **sweet chestnut**. The dead wood branches are used in spring as sounding posts by **greater spotted woodpecker** and occasionally the rarer **lesser spotted woodpecker**. Other species here includes **holly** and **silver birch**.

<i>Castanea sativa</i>	sweet chestnut
<i>Ilex aquifolium</i>	holly
<i>Betula pendula</i>	silver birch
<i>Ulmus glabra</i>	wych elm
<i>Prunus sp.</i>	cherry
<i>Certhia familiaris</i>	treecreeper
<i>Strix alluco</i>	tawny owl

11 Young broad-leaved plantation. This has a range of species including **oak, hazel, birch, rowan, alder, field maple, and cherry**. The ground flora is poor with creeping buttercup, cocksfoot and creeping soft grass.

<i>Corylus avellana</i>	hazel
<i>Quercus sp.</i>	oak
<i>Betula sp.</i>	birch
<i>Alnus glutinosa</i>	alder
<i>Acer campestre</i>	field maple
<i>Prunus sp.</i>	cherry
<i>Ranunculus repens</i>	creeping buttercup
<i>Dactylis glomerata</i>	cock'sfoot
<i>Holcus mollis</i>	creeping soft grass

12 Mature/semi-mature woodland. With much **oak, sycamore, sweet chestnut, birch, elder and holly**. The ground flora is somewhat poor, comprising stinging nettle, cocksfoot, false-oat grass, and bramble. There are some bird boxes on the trees.

<i>Quercus sp.</i>	oak
<i>Acer pseudoplatanus</i>	sycamore

<i>Castanea sativa</i>	sweet chestnut
<i>Betula sp.</i>	birch
<i>Sambucus nigra</i>	elder
<i>Ilex aquifolia</i>	holly
<i>Urtica dioica</i>	stinging nettle
<i>Dactylis glomerata</i>	cock'sfoot
<i>Arrhenatherum elatius</i>	false-oat grass

Appendix 2 Botanical Species List

Tree and Shrubs

<i>Acer campestres</i>	field maple
<i>Acer pseudplatanus</i>	sycamore
<i>Alnus glutinosa</i>	alder
<i>Betula pendula</i>	silver birch
<i>Betula spp</i>	birch
<i>Castanea sativa</i>	sweet chestnut
<i>Clematis vitalba</i>	old man's beard
<i>Corylus avallana</i>	hazel
<i>Crataegus monogyna</i>	hawthorn
<i>Crataegus oxyacanthoides</i>	Midland hawthorn 'Paul's New Scarlet'
<i>Ilex aquifolium</i>	holly
<i>Fagus sylvatica</i>	beech
<i>Fraxinus excelsior</i>	ash
<i>Prunus sp.</i>	cherry
<i>Quercus sp</i>	oak
<i>Sambucus nigra</i>	elder
<i>Ulmus glabra</i>	Wych elm
<i>Ulmus x hollandica</i> 'Vegeta'	Huntingdon elm

Herbs

<i>Arrhenatherum elatius</i>	false oat grass
<i>Bellis perennis</i>	daisy
<i>Cardamine pratensis</i>	cuckoo flower/ Lady's smock
<i>Dactylis glomerata</i>	cock'sfoot
<i>Holcus mollis</i>	creeping soft grass
<i>Luzula campestris</i>	field woodrush
<i>Rumex acetosella</i>	sheep's sorrel
<i>Ranunculus repens</i>	creeping buttercup
<i>Urtica dioica</i>	stinging nettle

Fungi

<i>Trametes versicolor</i>	turkeytail
<i>Xylaria hypoxylon</i>	candlesnuff
<i>Stropharia aurantiaca</i>	redlead roundhead

Hygrocybe spp. waxcaps
Entoloma spp. pinkgills
Clavaria spp. club fungi
Calocybe gambosa St. Gorge's mushroom
Lepista saeva field blewit
Marasmius oreades fairy ring champignon
Clitocybe fragrans fragrant funnel

Birds

Strix alluco tawny owl
Sitta europaea nuthatch
Turdus iliacus redwing
T. viscivorus mistle thrush
T. philomelos song thrush
T. pilaris fieldfare
Sturnus vulgaris starling
Apus apus swift
Delchion urbica house martin
Certhia familiaris treecreeper

Appendix 3

Desk-top Species Search

Records for Meersbrook Park from Sheffield Biological Record Centre

Common Name	Date	Species	OS Reference	Recorder
a daffodil	May-94	Narcissus pseudonarcissus	SK350842	Milego, Ms C.
a hoverfly	17-Aug-98	Episyrphus balteatus	SK347841	Brackenbury, Mr A.
a hoverfly	17-Aug-98	Eupeodes latifasciatus	SK347841	Brackenbury, Mr A.
a hoverfly	17-Aug-98	Platycheirus albimanus	SK347841	Brackenbury, Mr A.
a hoverfly	17-Aug-98	Sphaerophoria scripta	SK347841	Brackenbury, Mr A.
a hoverfly	17-Aug-98	Syrphus ribesii	SK347841	Brackenbury, Mr A.
a hoverfly	17-Aug-98	Syrphus torvus	SK347841	Brackenbury, Mr A.
a hoverfly	17-Aug-98	Eristalis intricarius	SK347841	Brackenbury, Mr A.
a hoverfly	17-Aug-98	Eristalis pertinax	SK347841	Brackenbury, Mr A.
a hoverfly	17-Aug-98	Helophilus pendulus	SK347841	Brackenbury, Mr A.
a hoverfly	17-Aug-98	Myathropa florea	SK347841	Brackenbury, Mr A.
a hoverfly	17-Aug-98	Syrhitta pipiens	SK347841	Brackenbury, Mr A.
a legume	May-94	Trifolium sp.	SK350842	Milego, Ms C.
a lime	May-94	Tilia sp.	SK350842	Milego, Ms C.
a moss	07-Feb-05	Dicranoweisia cirrata	SK3584	Lake, Mr H.
a moss	07-Feb-05	Schistidium apocarpum sens. strict.	SK3584	Lake, Mr H.
a moss	07-Feb-05	Barbula recurvirostra	SK3584	Lake, Mr H.
a moss	07-Feb-05	Fissidens taxifolius	SK3584	Lake, Mr H.
a moss	07-Feb-05	Ceratodon purpureus	SK3584	Lake, Mr H.
a moss	07-Feb-05	Rhynchostegium confertum	SK3584	Lake, Mr H.
a moss	07-Feb-05	Bryum bicolor sens. strict.	SK3584	Lake, Mr H.
a moss	07-Feb-05	Grimmia pulvinata	SK3584	Lake, Mr H.
a moss	07-Feb-05	Dicranella heteromalla	SK3584	Lake, Mr H.
a moss	07-Feb-05	Rhytidiadelphus squarrosus	SK3584	Lake, Mr H.
a moss	07-Feb-05	Didymodon insulanus	SK3584	Lake, Mr H.
a moss	07-Feb-05	Tortula latifolia	SK3584	Lake, Mr H.
a moss	07-Feb-05	Tortula muralis	SK3584	Lake, Mr H.
a moss	07-Feb-05	Bryum capillare	SK3584	Lake, Mr H.
a moss	07-Feb-05	Orthotrichum diaphanum	SK3584	Lake, Mr H.
a moss	07-Feb-05	Brachythecium rutabulum	SK3584	Lake, Mr H.
a moss	07-Feb-05	Fissidens bryoides	SK3584	Lake, Mr H.
a moss	07-Feb-05	Bryum argenteum	SK3584	Lake, Mr H.
a moss	07-Feb-05	Funaria hygrometrica	SK3584	Lake, Mr H.
a moss	07-Feb-05	Amblystegium serpens	SK3584	Lake, Mr H.
a moss	07-Feb-05	Eurhynchium praelongum	SK3584	Lake, Mr H.
a planted cherry	May-94	Prunus sp.	SK350842	Milego, Ms C.
a planted cherry	May-94	Prunus sp.	SK350842	Milego, Ms C.
a willow	1981	Salix sp.	SK362841	SORBY NATURAL HISTORY SOCIETY
a slime mould	23-Apr-01	Enteridium lycoperdon	SK3584	Glasscock, Ms J.
Alder	1981	Alnus glutinosa	SK362841	SORBY NATURAL HISTORY SOCIETY
an elm	1981	Ulmus sp.	SK362841	SORBY NATURAL HISTORY SOCIETY
an oak	1981	Quercus sp.	SK362841	SORBY NATURAL HISTORY SOCIETY
Ash	May-94	Fraxinus excelsior	SK350842	Milego, Ms C.
Beech	May-94	Fagus sylvatica	SK350842	Milego, Ms C.
Beech	1981	Fagus sylvatica	SK362841	SORBY NATURAL HISTORY SOCIETY
Bird Cherry	May-94	Prunus padus	SK350842	Milego, Ms C.
Blackbird	25-Jan-02	Turdus merula	SK3484	Westfold, J.
Blackbird	2002	Turdus merula	SK349844	Westfold, J.
Blackbird	2002	Turdus merula	SK3584	Westfold, J.
Blackbird	2002	Turdus merula	SK3584	Westfold, J.
Blackbird	13-Dec-07	Turdus merula	SK3584	Hocking, Mrs S.
Blackbird	04-Feb-08	Turdus merula	SK3584	Butterfield, Mr R.
Blackbird	13-Mar-08	Turdus merula	SK3584	Mixed Tits
Blackbird	13-Mar-08	Turdus merula	SK3584	Mixed Tits
Blackbird	13-Mar-08	Turdus merula	SK3584	Mixed Tits
Blackbird	28-Feb-08	Turdus merula	SK3584	Mixed Tits
Blackbird	06-Mar-08	Turdus merula	SK3584	Mixed Tits

Blackbird	07-Mar-08	Turdus merula	SK3584	Mixed Tits
Blackbird	05-Mar-08	Turdus merula	SK3584	Mixed Tits
Blackbird	29-Feb-08	Turdus merula	SK3584	Mixed Tits
Blackbird	03-Mar-08	Turdus merula	SK3584	Mixed Tits
Blackbird	27-Feb-08	Turdus merula	SK3584	Mixed Tits
Blackbird	26-Feb-08	Turdus merula	SK3584	Mixed Tits
Blackbird	25-Feb-08	Turdus merula	SK3584	Mixed Tits
Blackbird	22-Feb-08	Turdus merula	SK3584	Mixed Tits
Blackbird	21-Feb-08	Turdus merula	SK3584	Mixed Tits
Blackbird	20-Feb-08	Turdus merula	SK3584	Mixed Tits
Blackbird	01-Nov-07	Turdus merula	SK3584	Mixed Tits
Blackbird	14-Nov-07	Turdus merula	SK3584	Mixed Tits
Blackbird	15-Nov-07	Turdus merula	SK3584	Mixed Tits
Blue Tit	25-Jan-02	Parus caeruleus	SK3484	Westfold, J.
Blue Tit	2002	Parus caeruleus	SK3584	Westfold, J.
Blue Tit	04-Feb-08	Parus caeruleus	SK3584	Butterfield, Mr R.
Blue Tit	13-Mar-08	Parus caeruleus	SK3584	Mixed Tits
Blue Tit	13-Mar-08	Parus caeruleus	SK3584	Mixed Tits
Blue Tit	13-Mar-08	Parus caeruleus	SK3584	Mixed Tits
Blue Tit	13-Mar-08	Parus caeruleus	SK3584	Mixed Tits
Blue Tit	28-Feb-08	Parus caeruleus	SK3584	Mixed Tits
Blue Tit	06-Mar-08	Parus caeruleus	SK3584	Mixed Tits
Blue Tit	07-Mar-08	Parus caeruleus	SK3584	Mixed Tits
Blue Tit	05-Mar-08	Parus caeruleus	SK3584	Mixed Tits
Blue Tit	29-Feb-08	Parus caeruleus	SK3584	Mixed Tits
Blue Tit	03-Mar-08	Parus caeruleus	SK3584	Mixed Tits
Blue Tit	03-Mar-08	Parus caeruleus	SK3584	Mixed Tits
Blue Tit	27-Feb-08	Parus caeruleus	SK3584	Mixed Tits
Blue Tit	26-Feb-08	Parus caeruleus	SK3584	Mixed Tits
Blue Tit	26-Feb-08	Parus caeruleus	SK3584	Mixed Tits
Blue Tit	25-Feb-08	Parus caeruleus	SK3584	Mixed Tits
Blue Tit	22-Feb-08	Parus caeruleus	SK3584	Mixed Tits
Blue Tit	21-Feb-08	Parus caeruleus	SK3584	Mixed Tits
Blue Tit	21-Feb-08	Parus caeruleus	SK3584	Mixed Tits
Blue Tit	20-Feb-08	Parus caeruleus	SK3584	Mixed Tits
Blue Tit	01-Nov-07	Parus caeruleus	SK3584	Mixed Tits
Blue Tit	14-Nov-07	Parus caeruleus	SK3584	Mixed Tits
Blue Tit	06-Dec-07	Parus caeruleus	SK3584	Mixed Tits
Blue Tit	09-Jan-08	Parus caeruleus	SK3584	Mixed Tits
Bluebell	May-94	Hyacinthoides non-scripta	SK350842	Milego, Ms C.
Blue-tailed Damselfly	21-Jun-77	Ischnura elegans	SK3584	Whiteley, Mr D.
Bramble	May-94	Rubus fruticosus agg.	SK350842	Milego, Ms C.
Bramble	07-Aug-06	Rubus fruticosus agg.	SK3584	Glasscock, Ms J.
Brambling	25-Jan-02	Fringilla montifringilla	SK3484	Westfold, J.
Brambling	2002	Fringilla montifringilla	SK349844	Westfold, J.
Broad-leaved Dock	May-94	Rumex obtusifolius	SK350842	Milego, Ms C.
Broad-leaved Willowherb	May-94	Epilobium montanum	SK350842	Milego, Ms C.
Brown Rat	Sep-70	Rattus norvegicus	SK352854	Binks, R.
Bullfinch	27-Jan-08	Pyrrhula pyrrhula	SK349842	Butterfield, Mr R.
Carrion crow	13-Dec-07	Corvus corone corone	SK3584	Hocking, Mrs S.
Carrion crow	04-Feb-08	Corvus corone corone	SK3584	Butterfield, Mr R.
Carrion Crow	13-Mar-08	Corvus corone agg.	SK3584	Mixed Tits
Carrion Crow	13-Mar-08	Corvus corone agg.	SK3584	Mixed Tits
Carrion crow	28-Feb-08	Corvus corone corone	SK3584	Mixed Tits
Carrion crow	06-Mar-08	Corvus corone corone	SK3584	Mixed Tits
Carrion crow	05-Mar-08	Corvus corone corone	SK3584	Mixed Tits
Carrion crow	29-Feb-08	Corvus corone corone	SK3584	Mixed Tits
Carrion crow	03-Mar-08	Corvus corone corone	SK3584	Mixed Tits
Carrion crow	27-Feb-08	Corvus corone corone	SK3584	Mixed Tits
Carrion crow	26-Feb-08	Corvus corone corone	SK3584	Mixed Tits
Carrion crow	25-Feb-08	Corvus corone corone	SK3584	Mixed Tits
Carrion crow	22-Feb-08	Corvus corone corone	SK3584	Mixed Tits
Carrion crow	21-Feb-08	Corvus corone corone	SK3584	Mixed Tits
Carrion crow	01-Nov-07	Corvus corone corone	SK3584	Mixed Tits
Carrion crow	14-Nov-07	Corvus corone corone	SK3584	Mixed Tits
Chaffinch	25-Jan-02	Fringilla coelebs	SK3484	Westfold, J.
Chaffinch	25-Jan-02	Fringilla coelebs	SK3484	Westfold, J.
Chaffinch	2002	Fringilla coelebs	SK349844	Westfold, J.
Chaffinch	13-Dec-07	Fringilla coelebs	SK3584	Hocking, Mrs S.
Chaffinch	13-Mar-08	Fringilla coelebs	SK3584	Mixed Tits
Chaffinch	28-Feb-08	Fringilla coelebs	SK3584	Mixed Tits
Chaffinch	05-Mar-08	Fringilla coelebs	SK3584	Mixed Tits
Chaffinch	06-Mar-08	Fringilla coelebs	SK3584	Mixed Tits
Chaffinch	03-Mar-08	Fringilla coelebs	SK3584	Mixed Tits

Chaffinch	27-Feb-08	Fringilla coelebs	SK3584	Mixed Tits
Chaffinch	27-Feb-08	Fringilla coelebs	SK3584	Mixed Tits
Chaffinch	26-Feb-08	Fringilla coelebs	SK3584	Mixed Tits
Chaffinch	21-Feb-08	Fringilla coelebs	SK3584	Mixed Tits
Chaffinch	20-Feb-08	Fringilla coelebs	SK3584	Mixed Tits
Chaffinch	14-Nov-07	Fringilla coelebs	SK3584	Mixed Tits
Chaffinch	15-Nov-07	Fringilla coelebs	SK3584	Mixed Tits
Cherry Laurel	May-94	Prunus laurocerasus	SK350842	Milego, Ms C.
Coal Tit	25-Jan-02	Parus ater	SK3484	Westfold, J.
Coal Tit	2002	Parus ater	SK3584	Westfold, J.
Coal Tit	18-Mar-08	Parus ater	SK3584	Mixed Tits
Cock's-foot	May-94	Dactylis glomerata	SK350842	Milego, Ms C.
Collared Dove	04-Feb-08	Streptopelia decaocto	SK3584	Butterfield, Mr R.
Collared Dove	07-Mar-08	Streptopelia decaocto	SK3584	Mixed Tits
Collared Dove	05-Mar-08	Streptopelia decaocto	SK3584	Mixed Tits
Collared Dove	27-Feb-08	Streptopelia decaocto	SK3584	Mixed Tits
Collared Dove	25-Feb-08	Streptopelia decaocto	SK3584	Mixed Tits
Collared Dove	21-Feb-08	Streptopelia decaocto	SK3584	Mixed Tits
Collared Dove	01-Nov-07	Streptopelia decaocto	SK3584	Mixed Tits
Colt's-foot	May-94	Tussilago farfara	SK350842	Milego, Ms C.
Comma	20-Apr-09	Polytonia c-album	SK3584	Butterfield, Mr R.
Common Earwig	19-Apr-97	Forficula auricularia	SK348841	Lazenby, Mr A.S.
Common Nettle	May-94	Urtica dioica	SK350842	Milego, Ms C.
Confused Michaelmas-daisy	May-94	Aster novi-belgii	SK350842	Milego, Ms C.
Cow Parsley	May-94	Anthriscus sylvestris	SK350842	Milego, Ms C.
Creeping Buttercup	May-94	Ranunculus repens	SK350842	Milego, Ms C.
Dandelion	May-94	Taraxacum officinale agg.	SK350842	Milego, Ms C.
Dunnock	13-Mar-08	Prunella modularis	SK3584	Mixed Tits
Dunnock	05-Mar-08	Prunella modularis	SK3584	Mixed Tits
Dunnock	06-Mar-08	Prunella modularis	SK3584	Mixed Tits
Dunnock	26-Feb-08	Prunella modularis	SK3584	Mixed Tits
Dunnock	01-Nov-07	Prunella modularis	SK3584	Mixed Tits
Dunnock	14-Nov-07	Prunella modularis	SK3584	Mixed Tits
Elder	May-94	Sambucus nigra	SK350842	Milego, Ms C.
Elder	1981	Sambucus nigra	SK362841	SORBY NATURAL HISTORY SOCIETY
Field Maple	May-94	Acer campestre	SK350842	Milego, Ms C.
Field Maple	1981	Acer campestre	SK362841	SORBY NATURAL HISTORY SOCIETY
Field Mushroom	29-Jul-08	Agaricus campestris	SK349843	Glasscock, Ms J.
Fox	23-Jan-89	Vulpes vulpes	SK352839	Sheffield City Ecology Unit
Fox	1990 - 1991	Vulpes vulpes	SK3584	Sheffield City Museum
Garden Privet	May-94	Ligustrum ovalifolium	SK350842	Milego, Ms C.
Gatekeeper	04-Aug-99	Pyronia tithonus britanniae	SK3584	Glasscock, Ms J.
Goat Willow	May-94	Salix caprea	SK350842	Milego, Ms C.
Goldcrest	04-Feb-08	Regulus regulus	SK3584	Butterfield, Mr R.
Goldcrest	13-Mar-08	Regulus regulus	SK3584	Mixed Tits
Goldfinch	25-Jan-02	Carduelis carduelis	SK3484	Westfold, J.
Goldfinch	2002	Carduelis carduelis	SK3584	Westfold, J.
Goldfinch	04-Feb-08	Carduelis carduelis	SK3584	Butterfield, Mr R.
Goldfinch	13-Mar-08	Carduelis carduelis	SK3584	Mixed Tits
Goldfinch	13-Mar-08	Carduelis carduelis	SK3584	Mixed Tits
Goldfinch	28-Feb-08	Carduelis carduelis	SK3584	Mixed Tits
Goldfinch	06-Mar-08	Carduelis carduelis	SK3584	Mixed Tits
Goldfinch	05-Mar-08	Carduelis carduelis	SK3584	Mixed Tits
Goldfinch	05-Mar-08	Carduelis carduelis	SK3584	Mixed Tits
Goldfinch	29-Feb-08	Carduelis carduelis	SK3584	Mixed Tits
Goldfinch	03-Mar-08	Carduelis carduelis	SK3584	Mixed Tits
Goldfinch	27-Feb-08	Carduelis carduelis	SK3584	Mixed Tits
Goldfinch	26-Feb-08	Carduelis carduelis	SK3584	Mixed Tits
Goldfinch	25-Feb-08	Carduelis carduelis	SK3584	Mixed Tits
Goldfinch	22-Feb-08	Carduelis carduelis	SK3584	Mixed Tits
Goldfinch	21-Feb-08	Carduelis carduelis	SK3584	Mixed Tits
Goldfinch	20-Feb-08	Carduelis carduelis	SK3584	Mixed Tits
Goldfinch	01-Nov-07	Carduelis carduelis	SK3584	Mixed Tits
Great Spotted Woodpecker	1987	Dendrocopos major	SK351842	SBSG BIRD REPORTS
Great Spotted Woodpecker	04-Feb-08	Dendrocopos major	SK3584	Butterfield, Mr R.
Great Spotted Woodpecker	13-Mar-08	Dendrocopos major	SK3584	Mixed Tits
Great Spotted Woodpecker	05-Mar-08	Dendrocopos major	SK3584	Mixed Tits

Great Spotted Woodpecker	29-Feb-08	Dendrocopos major	SK3584	Mixed Tits
Great Spotted Woodpecker	03-Mar-08	Dendrocopos major	SK3584	Mixed Tits
Great Spotted Woodpecker	25-Feb-08	Dendrocopos major	SK3584	Mixed Tits
Great Spotted Woodpecker	22-Feb-08	Dendrocopos major	SK3584	Mixed Tits
Great Spotted Woodpecker	30-Oct-07	Dendrocopos major	SK3584	Mixed Tits
Great Tit	25-Jan-02	Parus major	SK3484	Westfold, J.
Great Tit	2002	Parus major	SK3584	Westfold, J.
Great Tit	04-Feb-08	Parus major	SK3584	Butterfield, Mr R.
Great Tit	13-Mar-08	Parus major	SK3584	Mixed Tits
Great Tit	13-Mar-08	Parus major	SK3584	Mixed Tits
Great Tit	28-Feb-08	Parus major	SK3584	Mixed Tits
Great Tit	06-Mar-08	Parus major	SK3584	Mixed Tits
Great Tit	06-Mar-08	Parus major	SK3584	Mixed Tits
Great Tit	07-Mar-08	Parus major	SK3584	Mixed Tits
Great Tit	05-Mar-08	Parus major	SK3584	Mixed Tits
Great Tit	05-Mar-08	Parus major	SK3584	Mixed Tits
Great Tit	29-Feb-08	Parus major	SK3584	Mixed Tits
Great Tit	27-Feb-08	Parus major	SK3584	Mixed Tits
Great Tit	26-Feb-08	Parus major	SK3584	Mixed Tits
Great Tit	26-Feb-08	Parus major	SK3584	Mixed Tits
Great Tit	25-Feb-08	Parus major	SK3584	Mixed Tits
Great Tit	22-Feb-08	Parus major	SK3584	Mixed Tits
Great Tit	22-Feb-08	Parus major	SK3584	Mixed Tits
Great Tit	21-Feb-08	Parus major	SK3584	Mixed Tits
Great Tit	20-Feb-08	Parus major	SK3584	Mixed Tits
Great Tit	14-Nov-07	Parus major	SK3584	Mixed Tits
Great Tit	15-Nov-07	Parus major	SK3584	Mixed Tits
Great Tit	21-Aug-08	Parus major	SK3584	Glasscock, Ms J.
Greater Plantain	May-94	Plantago major	SK350842	Milego, Ms C.
Greenfinch	25-Jan-02	Carduelis chloris	SK3484	Westfold, J.
Greenfinch	2002	Carduelis chloris	SK3584	Westfold, J.
Greenfinch	03-Feb-05	Carduelis chloris	SK350844	Barker, S.
Greenfinch	13-Mar-08	Carduelis chloris	SK3584	Mixed Tits
Greenfinch	13-Mar-08	Carduelis chloris	SK3584	Mixed Tits
Greenfinch	13-Mar-08	Carduelis chloris	SK3584	Mixed Tits
Greenfinch	28-Feb-08	Carduelis chloris	SK3584	Mixed Tits
Greenfinch	05-Mar-08	Carduelis chloris	SK3584	Mixed Tits
Greenfinch	06-Mar-08	Carduelis chloris	SK3584	Mixed Tits
Greenfinch	27-Feb-08	Carduelis chloris	SK3584	Mixed Tits
Greenfinch	25-Feb-08	Carduelis chloris	SK3584	Mixed Tits
Greenfinch	21-Feb-08	Carduelis chloris	SK3584	Mixed Tits
Greenfinch	20-Feb-08	Carduelis chloris	SK3584	Mixed Tits
Green-veined White	04-Aug-99	Pieris napi	SK3584	Glasscock, Ms J.
Grey Heron	06-Mar-08	Ardea cinerea	SK3584	Mixed Tits
Grey Squirrel	19-Nov-08	Sciurus carolinensis	SK3584	Whiteley, Mr D.
Ground-elder	May-94	Aegopodium podagraria	SK350842	Milego, Ms C.
Hawthorn	May-94	Crataegus monogyna	SK350842	Milego, Ms C.
Hawthorn	May-94	Crataegus monogyna	SK350842	Milego, Ms C.
Herb Bennet	May-94	Geum urbanum	SK350842	Milego, Ms C.
Hogweed	May-94	Heracleum sphondylium	SK350842	Milego, Ms C.
Holly	May-94	Ilex aquifolium	SK350842	Milego, Ms C.
Holly Blue	25-Jul-08	Celastrina argiolus	SK348842	Butterfield, Mr R.
Holly Blue	19-Aug-09	Celastrina argiolus	SK350844	Butterfield, Mr R.
Honeysuckle	May-94	Lonicera periclymenum	SK350842	Milego, Ms C.
Hornbeam	May-94	Carpinus betulus	SK350842	Milego, Ms C.
House Martin	08-May-08	Delichon urbica	SK3584	Butterfield, Mr R.
House Martin	12-Aug-08	Delichon urbica	SK3584	Butterfield, Mr R.
House Sparrow	13-Mar-08	Passer domesticus	SK3584	Mixed Tits
House Sparrow	13-Mar-08	Passer domesticus	SK3584	Mixed Tits
House Sparrow	28-Feb-08	Passer domesticus	SK3584	Mixed Tits
House Sparrow	05-Mar-08	Passer domesticus	SK3584	Mixed Tits
House Sparrow	01-Nov-07	Passer domesticus	SK3584	Mixed Tits
House Sparrow	14-Nov-07	Passer domesticus	SK3584	Mixed Tits
indet. gull	01-Nov-07	Larus sp.	SK3584	Mixed Tits
Ivy	May-94	Hedera helix	SK350842	Milego, Ms C.
Jay	13-Mar-08	Garrulus glandarius	SK3584	Mixed Tits
Jay	07-Mar-08	Garrulus glandarius	SK3584	Mixed Tits
Jay	25-Mar-08	Garrulus glandarius	SK3584	Mixed Tits
Jay	05-Mar-08	Garrulus glandarius	SK3584	Mixed Tits
Jay	29-Feb-08	Garrulus glandarius	SK3584	Mixed Tits
Jay	03-Mar-08	Garrulus glandarius	SK3584	Mixed Tits

Jay	26-Feb-08	Garrulus glandarius	SK3584	Mixed Tits
Jay	20-Feb-08	Garrulus glandarius	SK3584	Mixed Tits
Jay	01-Nov-07	Garrulus glandarius	SK3584	Mixed Tits
Jay	15-Nov-07	Garrulus glandarius	SK3584	Mixed Tits
Jay	23-Nov-09	Garrulus glandarius	SK3584	Hocking, Mrs S.
Lesser Celandine	May-94	Ranunculus ficaria	SK350842	Milego, Ms C.
Lime Hawk-moth	Jul-91	Mimas tiliae	SK3584	Turner, Mrs J.
Long-tailed Tit	13-Dec-07	Aegithalos caudatus	SK3584	Hocking, Mrs S.
Long-tailed Tit	12-Mar-08	Aegithalos caudatus	SK3584	Mixed Tits
Long-tailed Tit	28-Feb-08	Aegithalos caudatus	SK3584	Mixed Tits
Long-tailed Tit	27-Feb-08	Aegithalos caudatus	SK3584	Mixed Tits
Long-tailed Tit	26-Feb-08	Aegithalos caudatus	SK3584	Mixed Tits
Long-tailed Tit	20-Feb-08	Aegithalos caudatus	SK3584	Mixed Tits
Long-tailed Tit	01-Nov-07	Aegithalos caudatus	SK3584	Mixed Tits
Long-tailed Tit	06-Dec-07	Aegithalos caudatus	SK3584	Mixed Tits
Magpie	13-Dec-07	Pica pica	SK3584	Hocking, Mrs S.
Magpie	04-Feb-08	Pica pica	SK3584	Butterfield, Mr R.
Magpie	13-Mar-08	Pica pica	SK3584	Mixed Tits
Magpie	13-Mar-08	Pica pica	SK3584	Mixed Tits
Magpie	28-Feb-08	Pica pica	SK3584	Mixed Tits
Magpie	06-Mar-08	Pica pica	SK3584	Mixed Tits
Magpie	07-Mar-08	Pica pica	SK3584	Mixed Tits
Magpie	05-Mar-08	Pica pica	SK3584	Mixed Tits
Magpie	29-Feb-08	Pica pica	SK3584	Mixed Tits
Magpie	03-Mar-08	Pica pica	SK3584	Mixed Tits
Magpie	27-Feb-08	Pica pica	SK3584	Mixed Tits
Magpie	26-Feb-08	Pica pica	SK3584	Mixed Tits
Magpie	25-Feb-08	Pica pica	SK3584	Mixed Tits
Magpie	22-Feb-08	Pica pica	SK3584	Mixed Tits
Magpie	21-Feb-08	Pica pica	SK3584	Mixed Tits
Magpie	20-Feb-08	Pica pica	SK3584	Mixed Tits
Magpie	01-Nov-07	Pica pica	SK3584	Mixed Tits
Magpie	14-Nov-07	Pica pica	SK3584	Mixed Tits
Magpie	15-Nov-07	Pica pica	SK3584	Mixed Tits
Magpie	06-Dec-07	Pica pica	SK3584	Mixed Tits
Mistle Thrush	04-Feb-08	Turdus viscivorus	SK3584	Butterfield, Mr R.
Mistle Thrush	13-Mar-08	Turdus viscivorus	SK3584	Mixed Tits
Mistle Thrush	07-Mar-08	Turdus viscivorus	SK3584	Mixed Tits
Mistle Thrush	27-Feb-08	Turdus viscivorus	SK3584	Mixed Tits
Mistle Thrush	26-Feb-08	Turdus viscivorus	SK3584	Mixed Tits
Mistle Thrush	25-Feb-08	Turdus viscivorus	SK3584	Mixed Tits
Museum Beetle	Feb-00	Anthrenus verbasci	SK3584	Whiteley, Mr D.
Nuthatch	25-Jan-02	Sitta europaea	SK3484	Westfold, J.
Nuthatch	2002	Sitta europaea	SK3584	Westfold, J.
Nuthatch	13-Dec-07	Sitta europaea	SK3584	Hocking, Mrs S.
Nuthatch	13-Mar-08	Sitta europaea	SK3584	Mixed Tits
Nuthatch	13-Mar-08	Sitta europaea	SK3584	Mixed Tits
Nuthatch	27-Feb-08	Sitta europaea	SK3584	Mixed Tits
Nuthatch	21-Feb-08	Sitta europaea	SK3584	Mixed Tits
Nuthatch	01-Nov-07	Sitta europaea	SK3584	Mixed Tits
Nuthatch	14-Nov-07	Sitta europaea	SK3584	Mixed Tits
Orange Tip	20-Apr-09	Anthocharis cardamines	SK3584	Butterfield, Mr R.
Painted Lady	14-Jul-03	Cynthia cardui	SK3584	Glasscock, Ms J.
Peacock	04-Aug-99	Inachis io	SK3584	Glasscock, Ms J.
Peacock	13-Apr-04	Inachis io	SK3584	Glasscock, Ms J.
Peacock	20-Apr-09	Inachis io	SK3584	Butterfield, Mr R.
Pied Wagtail	13-Dec-07	Motacilla alba yarrellii	SK3584	Hocking, Mrs S.
Pied Wagtail	14-Nov-07	Motacilla alba yarrellii	SK3584	Mixed Tits
Pied Wagtail	06-Dec-07	Motacilla alba yarrellii	SK3584	Mixed Tits
Pipistrelle	23-Aug-83	Pipistrellus pipistrellus sens.lat.	SK3484	Sheffield City Museum
Redwing	04-Feb-08	Turdus iliacus	SK3584	Butterfield, Mr R.
Redwing	13-Mar-08	Turdus iliacus	SK3584	Mixed Tits
Redwing	13-Mar-08	Turdus iliacus	SK3584	Mixed Tits
Redwing	28-Feb-08	Turdus iliacus	SK3584	Mixed Tits
Redwing	06-Mar-08	Turdus iliacus	SK3584	Mixed Tits
Redwing	07-Mar-08	Turdus iliacus	SK3584	Mixed Tits
Redwing	05-Mar-08	Turdus iliacus	SK3584	Mixed Tits
Redwing	29-Feb-08	Turdus iliacus	SK3584	Mixed Tits
Redwing	03-Mar-08	Turdus iliacus	SK3584	Mixed Tits
Redwing	27-Feb-08	Turdus iliacus	SK3584	Mixed Tits
Redwing	26-Feb-08	Turdus iliacus	SK3584	Mixed Tits
Redwing	25-Feb-08	Turdus iliacus	SK3584	Mixed Tits
Redwing	21-Feb-08	Turdus iliacus	SK3584	Mixed Tits
Redwing	20-Feb-08	Turdus iliacus	SK3584	Mixed Tits

Redwing	19-Dec-07	Turdus iliacus	SK3584	Mixed Tits
Redwing	22-Jan-08	Turdus iliacus	SK3584	Mixed Tits
Redwing	20-Mar-06	Turdus iliacus	SK3584	Glasscock, Ms J.
Robin	25-Jan-02	Erithacus rubecula	SK3484	Westfold, J.
Robin	2002	Erithacus rubecula	SK349844	Westfold, J.
Robin	13-Mar-08	Erithacus rubecula	SK3584	Mixed Tits
Robin	13-Mar-08	Erithacus rubecula	SK3584	Mixed Tits
Robin	28-Feb-08	Erithacus rubecula	SK3584	Mixed Tits
Robin	06-Mar-08	Erithacus rubecula	SK3584	Mixed Tits
Robin	07-Mar-08	Erithacus rubecula	SK3584	Mixed Tits
Robin	07-Mar-08	Erithacus rubecula	SK3584	Mixed Tits
Robin	05-Mar-08	Erithacus rubecula	SK3584	Mixed Tits
Robin	29-Feb-08	Erithacus rubecula	SK3584	Mixed Tits
Robin	03-Mar-08	Erithacus rubecula	SK3584	Mixed Tits
Robin	27-Feb-08	Erithacus rubecula	SK3584	Mixed Tits
Robin	26-Feb-08	Erithacus rubecula	SK3584	Mixed Tits
Robin	25-Feb-08	Erithacus rubecula	SK3584	Mixed Tits
Robin	22-Feb-08	Erithacus rubecula	SK3584	Mixed Tits
Robin	21-Feb-08	Erithacus rubecula	SK3584	Mixed Tits
Robin	20-Feb-08	Erithacus rubecula	SK3584	Mixed Tits
Robin	01-Nov-07	Erithacus rubecula	SK3584	Mixed Tits
Robin	14-Nov-07	Erithacus rubecula	SK3584	Mixed Tits
Robin	11-Jan-08	Erithacus rubecula	SK3584	Mixed Tits
Rowan	May-94	Sorbus aucuparia	SK350842	Milego, Ms C.
Rowan	May-94	Sorbus aucuparia	SK350842	Milego, Ms C.
Sessile Oak	May-94	Quercus petraea	SK350842	Milego, Ms C.
Silver Birch	May-94	Betula pendula	SK350842	Milego, Ms C.
Small White	04-Aug-99	Pieris rapae	SK3584	Glasscock, Ms J.
Small White	06-Aug-02	Pieris rapae	SK350844	Gibson, C.
Solomon's Seal Sawfly	1999	Phytomatocera aterrima	SK3584	Le Bas, B.
Song Thrush	07-Mar-08	Turdus philomelos	SK3584	Mixed Tits
Song Thrush	29-Feb-08	Turdus philomelos	SK3584	Mixed Tits
Speckled Wood	20-Apr-09	Pararge aegeria	SK3584	Butterfield, Mr R.
Starling	04-Feb-08	Sturnus vulgaris	SK3584	Butterfield, Mr R.
Starling	13-Mar-08	Sturnus vulgaris	SK3584	Mixed Tits
Starling	13-Mar-08	Sturnus vulgaris	SK3584	Mixed Tits
Starling	13-Mar-08	Sturnus vulgaris	SK3584	Mixed Tits
Starling	28-Feb-08	Sturnus vulgaris	SK3584	Mixed Tits
Starling	05-Mar-08	Sturnus vulgaris	SK3584	Mixed Tits
Starling	06-Mar-08	Sturnus vulgaris	SK3584	Mixed Tits
Starling	27-Feb-08	Sturnus vulgaris	SK3584	Mixed Tits
Starling	25-Feb-08	Sturnus vulgaris	SK3584	Mixed Tits
Starling	25-Feb-08	Sturnus vulgaris	SK3584	Mixed Tits
Starling	22-Feb-08	Sturnus vulgaris	SK3584	Mixed Tits
Starling	21-Feb-08	Sturnus vulgaris	SK3584	Mixed Tits
Starling	20-Feb-08	Sturnus vulgaris	SK3584	Mixed Tits
Starling	01-Nov-07	Sturnus vulgaris	SK3584	Mixed Tits
Stock Dove	29-Mar-08	Columba oenas	SK3584	Butterfield, Mr R.
Stock Dove	13-Mar-08	Columba oenas	SK3584	Mixed Tits
Sweet Chestnut	May-94	Castanea sativa	SK350842	Milego, Ms C.
Swift	08-May-08	Apus apus	SK3584	Butterfield, Mr R.
Sycamore	May-94	Acer pseudoplatanus	SK350842	Milego, Ms C.
Sycamore	1981	Acer pseudoplatanus	SK362841	SORBY NATURAL HISTORY SOCIETY
Tawny Mining Bee	08-May-08	Andrena fulva	SK3584	Butterfield, Mr R.
Tawny Owl	Jun-06	Strix aluco	SK3584	Glasscock, Ms J.
the Swedish Whitebeam	May-94	Sorbus intermedia sens.str.	SK350842	Milego, Ms C.
Vapourer	Jul-09	Orgyia antiqua	SK3584	Davey, Miss S.
Weasel	29-Feb-08	Mustela nivalis	SK350843	Medforth, P.
Weasel	14-Mar-08	Mustela nivalis	SK348842	Barber, Miss S.
Whitebeam	May-94	Sorbus aria sens.str.	SK350842	Milego, Ms C.
Wood Mouse	15-Sep-01	Apodemus sylvaticus	SK3584	Sheffield Wildlife Action Partnership
Wood-boring Weevil	2007	Euophryum confine	SK3484	Whiteley, Mr D.
Woodpigeon	04-Feb-08	Columba palumbus	SK3584	Butterfield, Mr R.
Woodpigeon	13-Mar-08	Columba palumbus	SK3584	Mixed Tits
Woodpigeon	13-Mar-08	Columba palumbus	SK3584	Mixed Tits
Woodpigeon	13-Mar-08	Columba palumbus	SK3584	Mixed Tits
Woodpigeon	28-Feb-08	Columba palumbus	SK3584	Mixed Tits
Woodpigeon	06-Mar-08	Columba palumbus	SK3584	Mixed Tits
Woodpigeon	07-Mar-08	Columba palumbus	SK3584	Mixed Tits
Woodpigeon	05-Mar-08	Columba palumbus	SK3584	Mixed Tits
Woodpigeon	05-Mar-08	Columba palumbus	SK3584	Mixed Tits
Woodpigeon	29-Feb-08	Columba palumbus	SK3584	Mixed Tits

Woodpigeon	03-Mar-08	Columba palumbus	SK3584	Mixed Tits
Woodpigeon	27-Feb-08	Columba palumbus	SK3584	Mixed Tits
Woodpigeon	26-Feb-08	Columba palumbus	SK3584	Mixed Tits
Woodpigeon	25-Feb-08	Columba palumbus	SK3584	Mixed Tits
Woodpigeon	22-Feb-08	Columba palumbus	SK3584	Mixed Tits
Woodpigeon	21-Feb-08	Columba palumbus	SK3584	Mixed Tits
Woodpigeon	20-Feb-08	Columba palumbus	SK3584	Mixed Tits
Wren	25-Jan-02	Troglodytes troglodytes	SK3484	Westfold, J.
Wren	2002	Troglodytes troglodytes	SK3584	Westfold, J.
Wren	13-Mar-08	Troglodytes troglodytes	SK3584	Mixed Tits
Wren	13-Mar-08	Troglodytes troglodytes	SK3584	Mixed Tits
Wren	28-Feb-08	Troglodytes troglodytes	SK3584	Mixed Tits
Wren	06-Mar-08	Troglodytes troglodytes	SK3584	Mixed Tits
Wren	07-Mar-08	Troglodytes troglodytes	SK3584	Mixed Tits
Wren	03-Mar-08	Troglodytes troglodytes	SK3584	Mixed Tits
Wren	27-Feb-08	Troglodytes troglodytes	SK3584	Mixed Tits
Wren	26-Feb-08	Troglodytes troglodytes	SK3584	Mixed Tits
Wren	25-Feb-08	Troglodytes troglodytes	SK3584	Mixed Tits
Wren	22-Feb-08	Troglodytes troglodytes	SK3584	Mixed Tits
Wren	21-Feb-08	Troglodytes troglodytes	SK3584	Mixed Tits
Wren	20-Feb-08	Troglodytes troglodytes	SK3584	Mixed Tits
Wren	01-Nov-07	Troglodytes troglodytes	SK3584	Mixed Tits
Wren	21-Aug-08	Troglodytes troglodytes	SK3584	Glasscock, Ms J.
Wych Elm	May-94	Ulmus glabra	SK350842	Milego, Ms C.
Yew	May-94	Taxus baccata	SK350842	Milego, Ms C.

Fungi Records for Meersbrook Park

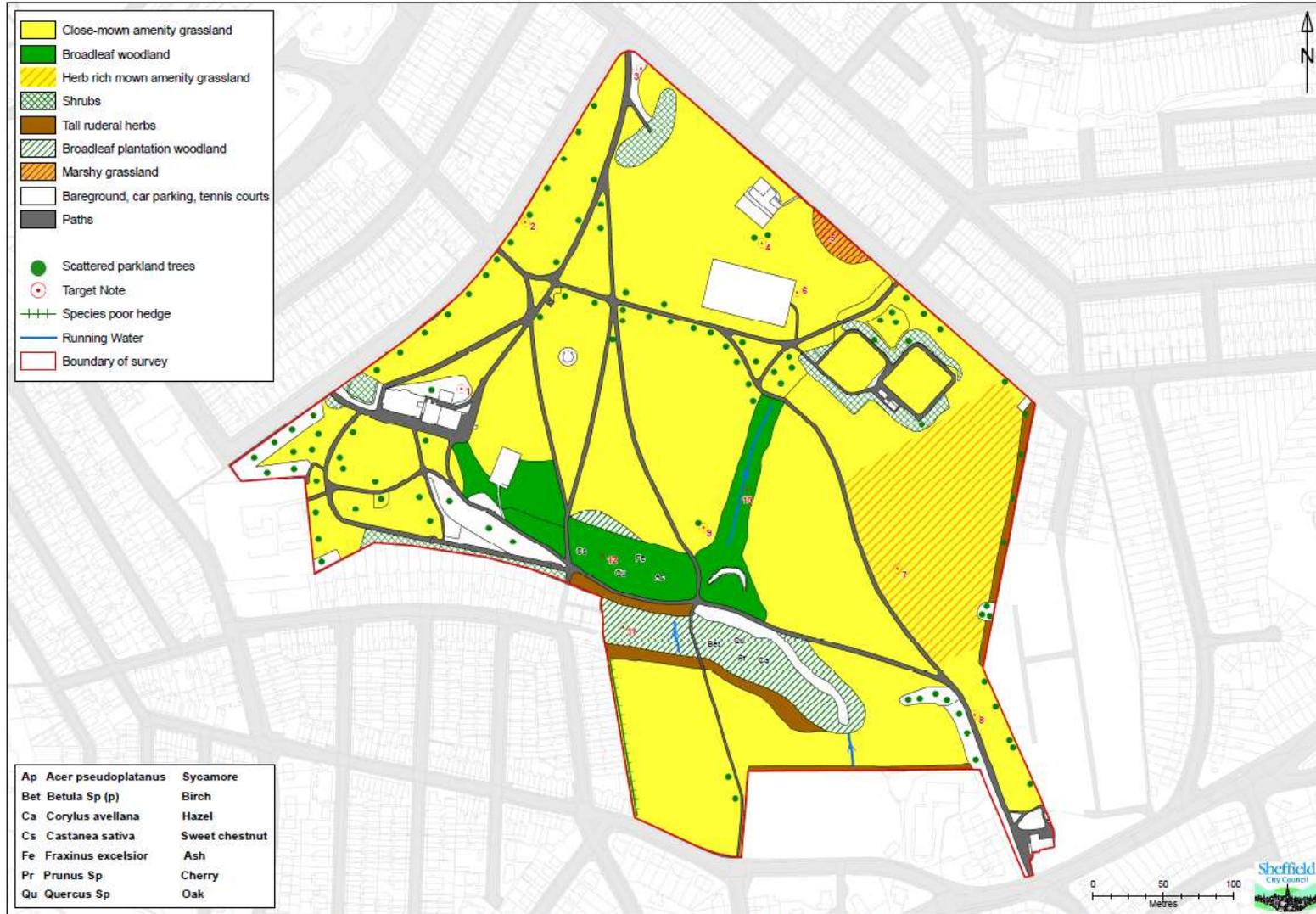
Genus/species	Date	Grid ref.	Recorder
Agaricus xanthoderma	17 August 2008	SK353843	Clements, S.
Agrocybe molesta	6 June 2008	SK349843	Clements, S.
Amanita rubescens	15 September 2008		Senkans, M.
Armillaria sp.	4 August 2008	SK350842	Clements, S.
Armillaria sp.	24 October 2008	SK351841	Clements, S.
Auricularia auricula-judae	18 July 2008	SK351842	Clements, S.
Auricularia mesenterica	31 January 2009	SK351843	Clements, S.
Bjerkandera adusta	4 August 2008	SK349841	Clements, S.
Bjerkandera adusta	24 October 2008	SK350843	Clements, S.
Bolbitius titubans var. titubans	16 June 2009	SK349841	Clements, S.
Boletus chrysenteron (taxonomy now under revision!!!)	17 August 2008	SK350842	Clements, S.
Chondrostereum purpureum	5 November 2009		
Clavulina cinerea	17 August 2008	SK350842	Clements, S.
Conocybe apala	24 August 2009	SK349843	Clements, S.
Coprinellus micaceus	26 September 2008	SK349842	Clements, S.
Coprinellus micaceus	24 October 2008	SK351841	Clements, S.
Coprinus micaceus	3 November 2009		
Crepidotus mollis	24 October 2008	SK351841	Clements, S.
Cystoderma amianthinum	24 October 2008	SK353842	Clements, S.
Cystoderma amianthinum	29 October 2008	SK350842	Clements, S.
Cystoderma amianthinum	28 October 2009		
Daedaleopsis confragosa	27 March 2009	SK350842	Clements, S.
Daldinia concentrica	30 October 2008	SK351841	Clements, S.
Enteridium lycoperdon	23 April 2001	SK3584	Glasscock, Ms J.
Entoloma conferendum	21 October 2008	SK350843	Clements, S.
Entoloma conferendum	24 October 2008	SK353842	Clements, S.
Entoloma conferendum	31 October 2009		
Entoloma sericeum var. sericeum	23 May 2009	SK353842	Clements, S.
Entoloma sp.	29 August 2008	SK351841	Clements, S.

<i>Erysiphe berberidis</i>	24 August 2009	SK352843	Clements, S.
<i>Erysiphe biocellata</i>	14 September 2009	SK349843	Clements, S.
<i>Erysiphe cruciferarum</i>	24 August 2009	SK352843	Clements, S.
<i>Erysiphe polygoni</i>	24 August 2009	SK352843	Clements, S.
<i>Ganoderma applanatum</i>	23 May 2009	SK350843	Clements, S.
<i>Ganoderma</i> sp.	17 August 2008	SK349842	Clements, S.
<i>Golovinomyces cichoracearum</i> var. <i>cichoracearum</i>	24 August 2009	SK352843	Clements, S.
<i>Gymnopus peronatus</i> (<i>Collybia peronata</i>)	28 August 2009	SK353842	Clements, S.
<i>Hygrocybe ceracea</i>	15 September 2008		Senkans, M.
<i>Hygrocybe ceracea</i>	22 September 2008	SK351842	Clements, S.
<i>Hygrocybe coccinea</i>	21 October 2008	SK350843	Clements, S.
<i>Hygrocybe coccinea</i>	1 November 2009		
<i>Hygrocybe conica</i>	28 August 2009	SK353842	Clements, S.
<i>Hygrocybe irrigata</i>	15 September 2008		Senkans, M.
<i>Hygrocybe virginea</i> var. <i>virginea</i>	30 October 2008	SK351843	Clements, S.
<i>Inocybe maculata</i>	23 May 2009	SK350842	Clements, S.
<i>Lycoperdon nigrescens</i>	15 September 2008		Senkans, M.
<i>Marasmius rotula</i>	18 July 2008	SK351842	Clements, S.
<i>Marasmius rotula</i>	4 August 2008	SK349841	Clements, S.
<i>Marasmius rotula</i>	17 August 2008	SK348842	Clements, S.
<i>Marasmius rotula</i>	17 August 2008	SK350842	Clements, S.
<i>Marasmius rotula</i>	17 August 2008	SK353843	Clements, S.
<i>Melanoleuca polioleuca</i>	10 December 2007	SK350843	Clements, S.
<i>Mycena aetites</i>	30 October 2009		
<i>Mycena flavoalba</i>	30 October 2008	SK351843	Clements, S.
<i>Mycena leptoccephala</i>	24 October 2008	SK353842	Clements, S.
<i>Mycena leptoccephala</i>	29 October 2009		
<i>Panaeolina foenesecii</i>	7 June 2008	SK350842	Clements, S.
<i>Parasola plicatilis</i>	26 May 2009	SK353840	Clements, S.
<i>Peziza repanda</i>	23 May 2009	SK350842	Clements, S.
<i>Pholiota squarrosa</i>	16 October 2007	SK350844	Clements, S.
<i>Pholiota squarrosa</i>	13 October 2009	SK350843	Clements, S.
<i>Phragmidium violaceum</i>	24 August 2009	SK352843	Clements, S.
<i>Pleurotus ostreatus</i>	30 January 2009	SK352843	Clements, S.
<i>Pluteus cervinus</i>	16 October 2007	SK348842	Clements, S.
<i>Psathyrella conopilus?</i>	4 November 2009		
<i>Psathyrella microrhiza</i>	2 November 2009		
<i>Psathyrella</i> sp.	15 October 2009		
<i>Psathyrella spadiceogrisea</i>	27 March 2009	SK350842	Clements, S.
<i>Psilocybe semilanceata</i>	29 October 2008	SK351843	Clements, S.
<i>Rhytisma acerinum</i>	17 August 2008	SK350842	Clements, S.
<i>Rickenella fibula</i>	27 October 2009		
<i>Rickenella swartzii</i>	27 October 2009		
<i>Russula atropurpurea</i>	29 August 2008	SK353840	Clements, S.
<i>Russula fellea</i>	29 August 2008	SK353840	Clements, S.
<i>Russula</i> sp.	15 September 2008		Senkans, M.
<i>Schizophyllum commune</i>	26 January 2009	SK349842	Clements, S.
<i>Schizopora paradoxa</i>	27 March 2009	SK350842	Clements, S.
<i>Stereum hirsutum</i>	6 January 2007	SK352843	Clements, S.
<i>Trametes gibbosa</i>	24 October 2008	SK351841	Clements, S.

<i>Trametes versicolor</i>	4 August 2008	SK349841	Clements, S.
<i>Crepidotus mollis</i>	3 December 2009		Senkans, M.
<i>Daldinia concentrica</i>	3 December 2009		Senkans, M.
<i>Psathyrella</i> sp.	3 December 2009		Senkans, M.
<i>Aleuria aurantia</i>	3 December 2009		Senkans, M.
<i>Lepista saeva</i>	2 December 2009		Senkans, M.
<i>Stropharia aurantiaca</i>	2 December 2009		Senkans, M.
<i>Chondrostereum purpureum</i>	7 December 2009		Senkans, M.
<i>Psathyrella</i> sp.	7 December 2009		Senkans, M.
<i>Cystoderma amianthinum</i>	6 November 2009		Senkans, M.
<i>Rickenella fibula</i>	6 November 2009		Senkans, M.
<i>Mycena epipterygia</i>	6 November 2009		Senkans, M.
<i>Entoloma conferendum</i>	6 November 2009		Senkans, M.
<i>Coprinus lagopus</i>	6 November 2009		Senkans, M.
<i>Trametes versicolor</i>	2 December 2009		Senkans, M.
<i>Xylaria hypoxylon</i>	2 December 2009		Senkans, M.
<i>Mycena flavoalba</i>	2 December 2009		Senkans, M.
<i>Clitocybe fragrans</i>	2 December 2009		Senkans, M.
<i>Hygrocybe irrigata</i>	23 September 2006		Senkans, M.
<i>Russula ochroleuca</i>	23 September 2006		Senkans, M.
<i>Amanita rubescens</i>	23 September 2006		Senkans, M.
<i>Scleroderma citrinum</i>	23 September 2006		Senkans, M.
<i>Hygrocybe pratensis</i>	7 November 2005		Senkans, M.
<i>Hygrocybe virginea</i> var. <i>virginea</i>	7 November 2005		Senkans, M.
<i>Rickenella fibula</i>	7 November 2005		Senkans, M.
<i>Galerina</i> sp.	7 November 2005		Senkans, M.
<i>Cystoderma amianthinum</i>	7 November 2005		Senkans, M.
<i>Russula foetens</i>	7 November 2005		Senkans, M.
<i>Cystoderma amianthinum</i>	1 November 2004		Senkans, M.
<i>Entoloma porphyrophaeum</i>	1 November 2004		Senkans, M.
<i>Chalciporus piperatus</i>	1 November 2004		Senkans, M.
<i>Handkea utriformis</i>	22 August 2001		Senkans, M.
<i>Boletus chrysenteron</i> (taxonomy now under revision!!!)	22 August 2001		Senkans, M.
<i>Boletus pruinatus</i>	22 August 2001		Senkans, M.

Appendix 4 Phase 1 Survey Map

Meersbrook Park Phase 1 Habitat Survey



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